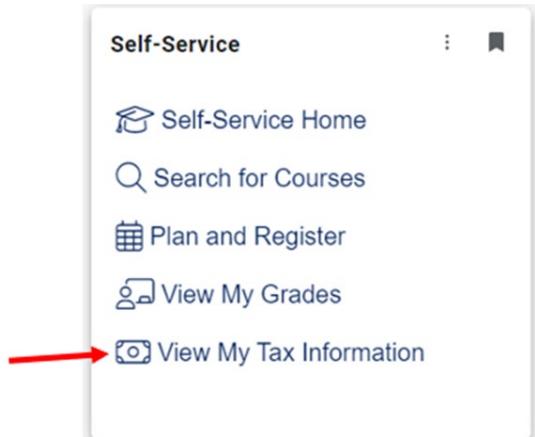


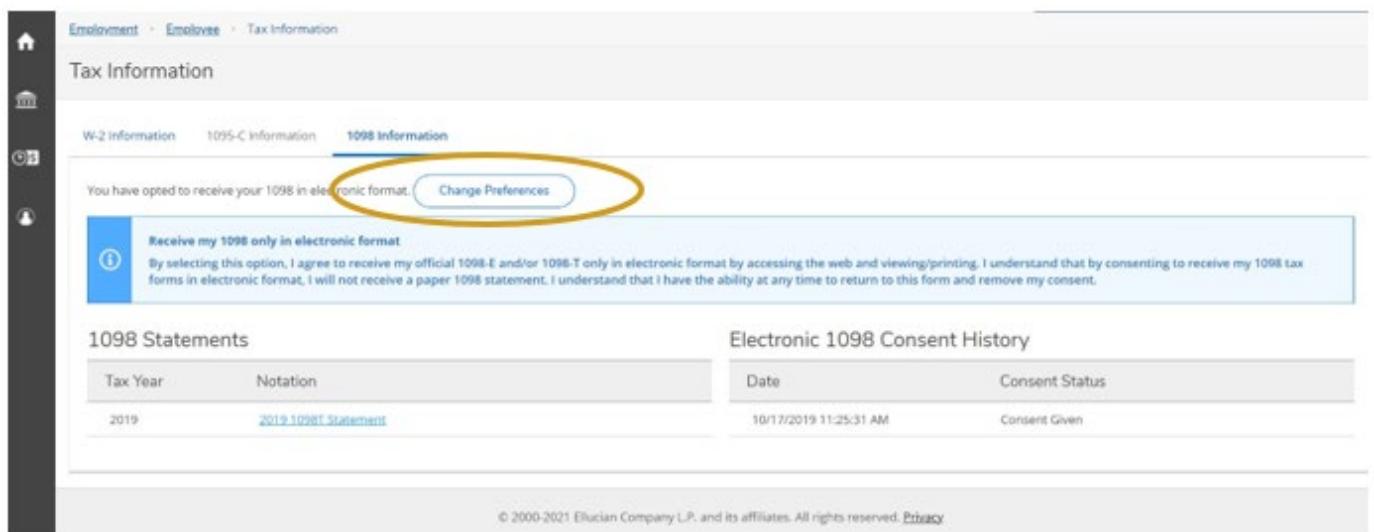
How to Access Your 1098T Tax Information

1. Sign in to the [MC Portal](#)

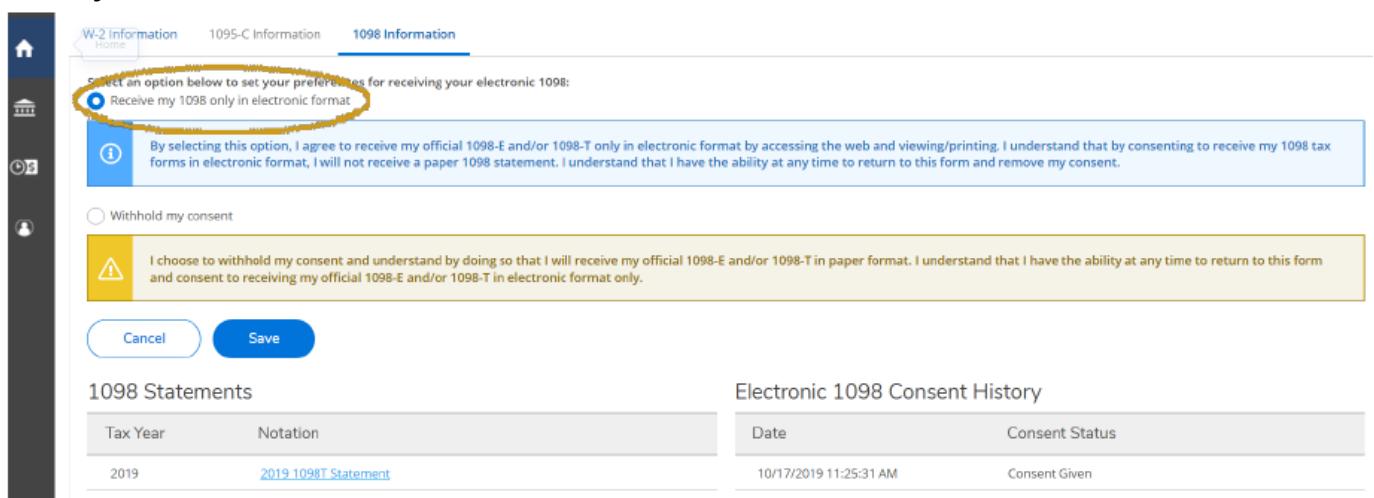
2. From the **Self-Service** card select **View My Tax Information**:



3. You will be directed to Self-Service. Select the **1098 Information** tab. Click the **Change Preferences** button.



4. Then choose the option **Receive my 1098 only in electronic format** (if you have not already done so). Click **Save**.



5. Once consent is provided, your 1098-T will be available to download and print.

Employment > Employee > Tax Information

Tax Information

W-2 Information 1095-C Information **1098 Information**

You have opted to receive your 1098 in electronic format. [Change Preferences](#)

Receive my 1098 only in electronic format
By selecting this option, I agree to receive my official 1098-E and/or 1098-T only in electronic format by accessing the web and viewing/printing. I understand that by consenting to receive my 1098 tax forms in electronic format, I will not receive a paper 1098 statement. I understand that I have the ability at any time to return to this form and remove my consent.

1098 Statements

| Tax Year | Notation |
|----------|--------------------------------------|
| 2019 | 2019 1098T Statement |

Electronic 1098 Consent History

| Date | Consent Status |
|------------------------|----------------|
| 10/17/2019 11:25:31 AM | Consent Given |