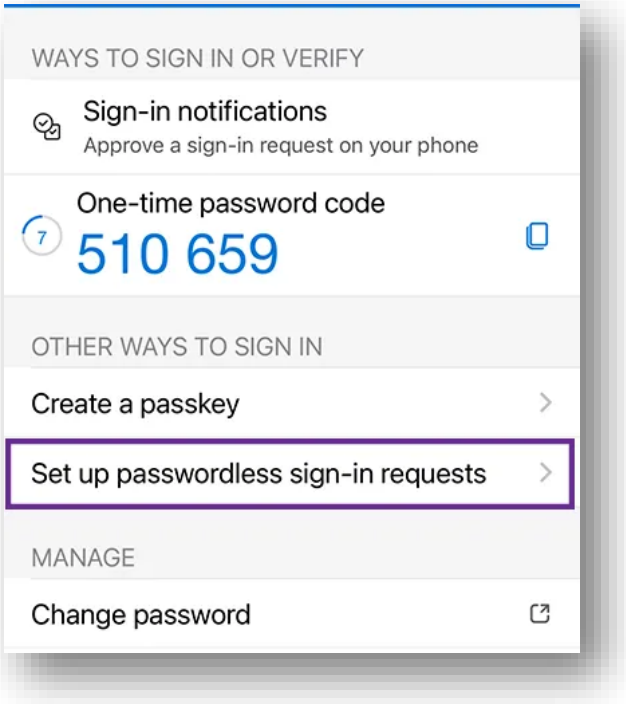
How to Set Up Password Less Sign-In and Use an App Instead of a Password

This guide provides step-by-step instructions to set up password less sign-in requests using the Microsoft Authenticator app and shows how to use the app to sign in instead of entering your password.

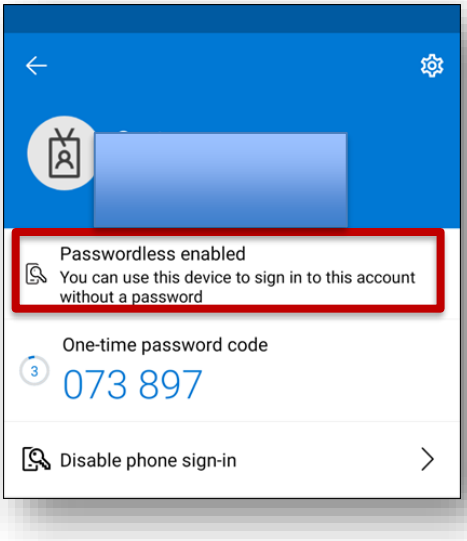
Step 1: Open Microsoft Authenticator App

Open the Microsoft Authenticator app on your mobile device. In the app, click on your school / work account you will see options for other ways to sign in. Select **'Set up passwordless sign-in requests'**.



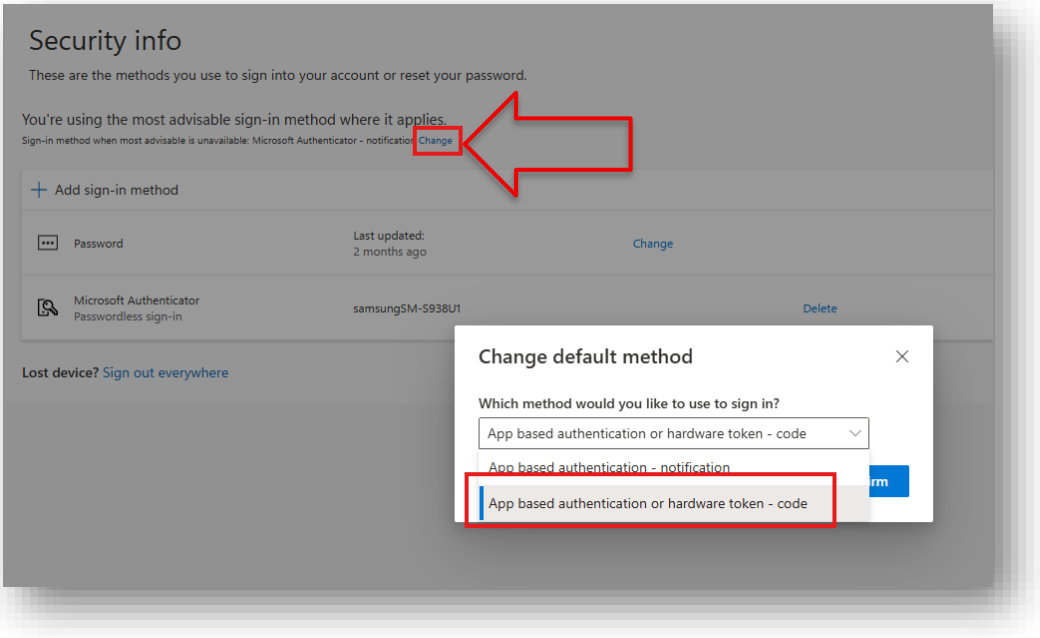
Step 2: Enable Password Less Sign-In

Once you select the passwordless option in step one and authenticate, your account will show that passwordless sign-in is enabled. This means you can now use your device to sign in without typing your password.

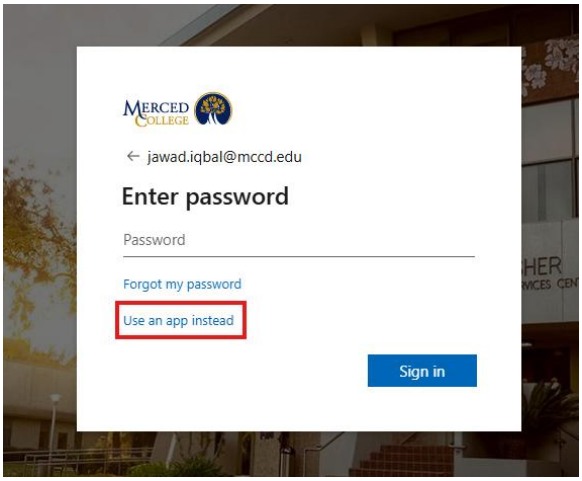


Step 3: Change Default Sign-In Method in Security Info

Go to https://aka.ms/mysecurityinfo page and sign in. Under **'Most advisable sign-in method where it applies**,' click on '**Change**'. From the list of options, select **'App based authentication or hardware token - code'**. This ensures that you will use the app-based code instead of your password.

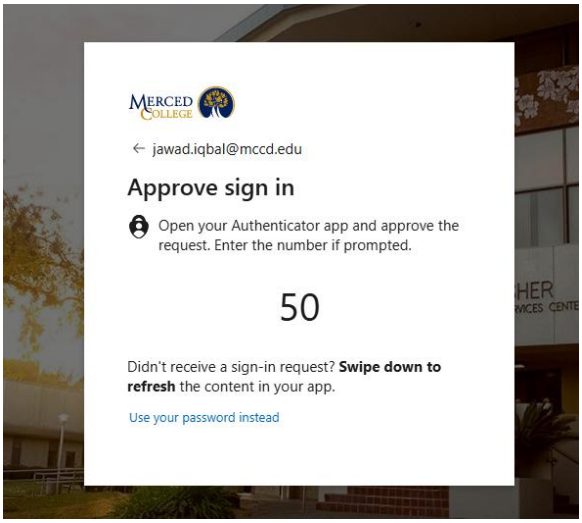


When you go to sign in to your Merced College account, you will see the usual login page asking for a password. Instead of entering your password, click on 'Use an app instead'.



Step 4: Approve the Sign-In Request

A prompt will appear on your device through the Authenticator app. Approve the sign-in request by entering the number shown on the screen. This completes the sign-in process without needing your password from now onwards.


MERCED COLLEGE
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Approve sign in
Open your Authenticator app and approve the request. Enter the number if prompted.
50
Didn't receive a sign-in request? Swipe down to refresh the content in your app.
Use your password instead