



MERCED COMMUNITY COLLEGE DISTRICT

Health & Safety Handbook

MISSION STATEMENT

At Merced College, students are our focus, and we are known by their success. We transform lives through education and workforce development.

VISION STATEMENT

Merced College promotes student success through equitable access, continuous quality improvement, and institutional effectiveness, all with a focus on student achievement.

VALUES STATEMENTS

❖ ***Students First***

We believe the first question that should be asked when making decisions is “What impact will the decision have on student access, learning, development, achievement, leadership, and success?”

❖ ***Academic and Service Excellence***

We commit to excellence in teaching and student services that develop the intellectual, personal, and social competence of every student.

❖ ***Diversity, Equity, and Inclusion***

We embrace and celebrate differences and uniqueness among all students and employees. We welcome students and employees of all backgrounds.

❖ ***Ethics and Integrity***

We commit to respect, civility, honesty, responsibility, and transparency in all actions and communications.

❖ ***Alliances***

We develop strategic relationships within the college and community, locally and globally, that allow us to grow our knowledge, expand our reach, and strengthen our impact on those we serve.

❖ ***Leadership and Empowerment***

We commit to growing leaders through opportunity, engagement, and achievement.

❖ ***Innovation***

Through collaboration, we seek and create new tools, techniques, programs, and improve student learning, student achievement, and institutional effectiveness.

❖ ***Stewardship of Resources***

We commit to effective utilization of human, physical, financial, and technological resources.

❖ ***Health, Safety, and Security***

We commit to providing a healthy, safe, and secure environment for all students, employees, and visitors.

STRATEGIC PLAN 2023-2028 CORE OUTCOMES

Core Outcome 1 – Degree/Certificate Completion

Core Outcome 2 – Degree/Certificate Completion Efficiency (Units & Time)

Core Outcome 3 – Transfer to Four-Year Institutions

Core Outcome 4 – Student Employment Following Training and/or Degree/Certificate Completion

MEMBERSHIP

- Director of Purchasing & Risk Management (co-chair)
- Director of Police Services (co-chair)
- Senior Director of Capital Projects & Facilities
- Assistant Director of Maintenance & Transportation
- Assistant Director of Events & Operations
- Dean of Allied Health & Public Safety
- Dean of Student Services
- Director of Child Development Center
- Director of DSPS & Support Services
- Dean of STEM
- Associate Dean/Athletic Director
- Director of Information Security
- Student Health Nurse
- Student Health Services Counselor
- BRC Representative
- Los Banos Campus Representative
- CTE, Ag & IT Representative

- Academic Senate Representative
- MCFA Representative
- Classified Senate Representative
- CSEA Representative
- ITS Representative
- Human Resources Representative/Workers Comp
- Student Support Coordinator/ASMC
- STEM Representative
- Campus Police Representative
- ASMC Student Representative
- Recorder

TERMS OF SERVICE

Required members include co-chairs, deans, and directors. Representatives have two-year terms.

MEMBER RESPONSIBILITY

- Committee members are responsible for keeping their constituent groups informed about Committee actions and matters under review and consideration.
- Committee members commit to representing and working toward the best interests of all students, the college, and the community. Each member is encouraged to interact with and express the viewpoints of his/her constituent group.
- Committee members commit to preparing in advance of meetings and to participating fully in Committee meetings.
- Committee members commit to engaging in civil and respectful discussion, debate, and deliberation.
- Committee members commit to working toward consensus in Committee deliberations, prior to taking action. Committee members reserve their right to cast an independent vote.

FREQUENCY OF MEETINGS

Once a month, excluding summer.

PURPOSE

To provide a venue to address safety issues and promote safety in all areas across the campus to include planning related to safety enhancements, emergency contingencies

and disaster preparedness. The committee will identify and recommend projects that move Merced College towards a safe, healthy, and sustainable environment. Purpose of the committee is to study the health, safety, physical appearance and sustainability of the entire campus and all buildings and to formulate policies and procedures for its safety, health operations, growth, cleanliness, beautification, development and environmental stewardship.

RECEIVES INFORMATION FROM

Employees, students, community members, other councils/committees, including accident reports and inspection reports.

VOTING TO RECOMMEND ACTION/APPROVAL

The Safety Committee shall be governed by the latest edition of [Robert's Rules of Order](#).

MAKES RECOMMENDATIONS TO

The superintendent/president, Administrative Services Council, College Planning Council.

AGENDAS

The co-chairs develop the agenda for committee meetings. Any individual (student or employee) who wants an item placed on the agenda must submit the item in writing to the co-chairs seven business days before the meeting.

COMMITTEE RESPONSIBILITIES

- Promote safe conditions in all District facilities (offices, classrooms, meeting spaces, etc).
- Remove obstructions to the safety and security of all personnel and of all District facilities.
- Periodically review and update the District's Injury and Illness Prevention Program (IIPP) and Hazardous Materials Communication Plan (HMCP).
- Coordinate with the District's Incident Command system emergency preparedness team.

EVALUATION OF COMMITTEE EFFECTIVENESS

Conduct evaluation of the effectiveness of the Committee every 2 years.