

***Request for Proposal: #2025-09***

**Merced Community College District Bridging Architect Services  
Welding Lab and Quad Renovation – Los Banos Campus**



**MERCED**  
**COLLEGE**

**NOTICE CALLING FOR REQUEST FOR PROPOSALS AND QUALIFICATIONS  
(RFP/RFQ)**

**RFP# 2025-09 Bridging Architect Services – Welding Lab and Quad Renovation  
DISTRICT: MERCED COMMUNITY COLLEGE DISTRICT**

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**Project Description**

NOTICE IS HEREBY GIVEN that the Merced Community College District of Merced County, California, acting by and through its Governing Board, hereinafter referred to as "MCCD," invites qualified firms to submit proposals and qualifications for the following project:

**RFP# 2025-09 – Bridging Architect Services for Welding Lab and Quad Renovation  
– Los Banos Campus**

Each proposal must conform and be responsive to this invitation, the Information for Bidders, the Specifications, Plans (if any), and all other documents comprising the contract documents.

The District reserves the right to accept or reject any or all proposals, negotiate with any or all responsible firms, and waive any informality in the proposal process.

**Proposal Deadline:**

Proposals must be received by 12:00 Noon on Monday, July 28, 2025, at the address listed below. MCCD will use the official U.S. time as provided by <https://www.time.gov/> to determine submission timeliness.

**For further information, contact:**

Chuck Hergenraeder

Phone: (209) 384-6300

Email: [purchasingbids@mccd.edu](mailto:purchasingbids@mccd.edu)

**Return Proposals To:**

Merced Community College District

ATTN: Chuck Hergenraeder, Director, Purchasing & Risk Management

3600 M Street, Merced, CA 95348

Or electronic submissions

To email: [purchasingbids@mccd.edu](mailto:purchasingbids@mccd.edu)

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## **MERCED COMMUNITY COLLEGE DISTRICT**

### **REQUEST FOR PROPOSALS AND QUALIFICATIONS #2025-09**

#### **Bridging Architect Services – Welding Lab and Quad Renovation Project**

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#### **I. INTRODUCTION**

The Merced Community College District (MCCD) is seeking proposals and qualifications from qualified architectural firms or individuals to provide Bridging Architect Services related to the Welding Lab and Quad Renovation Project at the Los Banos Campus.

This project includes the design and construction of:

- A new Welding Lab with indoor instructional and lab space, and an outdoor covered work area, capable of supporting two simultaneous classes of 25 students each.
- A Quad Renovation, including an outdoor stage, seating area, and landscaping, to support campus events such as graduations and community gatherings.

The selected Bridging Architect will be responsible for preparing Bridging Documents sufficient to guide and inform the Progressive Design-Build team and to support the District's programming, budgeting, and planning efforts.

Proposals should be clear, concise, and demonstrate the firm's ability to fulfill the RFP/RFQ requirements. All proposal preparation costs are the responsibility of the submitting firm.

The contract will be awarded to the responsible firm whose proposal is most advantageous to the District. Cost will be considered but will not be the sole determining factor.

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## II. INSTRUCTIONS AND CONDITIONS

### SCHEDULE OF EVENTS

Action	Date/Time
Last Day for Questions/Clarifications	July 21, 2025 @ 4:00 p.m.
Deadline for Receipt of Proposals	July 28, 2025 @ 12:00 Noon
Interviews (if required)	August 6, 2025 – Los Banos
Board of Trustees Contract Award	August 12, 2025

### PREPARATION OF PROPOSALS

- Examine all RFP/RFQ documents before submitting.
- Proposals must be signed by an authorized agent.
- All required items in the proposal must be completed.

### INQUIRIES

- Submit all questions via email to Charles Hergenraeder at: [purchasingbids@mccd.edu](mailto:purchasingbids@mccd.edu)
- Do not contact other District personnel or Board members regarding this RFP/RFQ.

### AMENDMENTS

- MCCD reserves the right to revise the RFP/RFQ before the proposal deadline. All changes will be made via written addendum.
- Oral statements regarding the RFP/RFQ are unauthorized and non-binding.

### SUBMITTING PROPOSALS

- Submit one original and five (5) copies of the proposal.
- Electronic copies (PDF via email) are acceptable.
- Deliver to:

**Purchasing Department**

Merced Community College District  
3600 M Street, Merced, CA 95348

Or submit via email to [purchasingbids@mccd.edu](mailto:purchasingbids@mccd.edu)

No later than 12:00 Noon on July 28, 2025

## **WITHDRAWAL OF PROPOSALS**

- Proposals may be withdrawn prior to the deadline.
- Proposals are binding for 90 days post-submission.

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## **III. DESCRIPTION OF DISTRICT**

Founded in 1962, Merced Community College District serves over 15,000 students across multiple sites. The District offers a wide range of associate degrees and certificate programs, serving a diverse population in California's Central Valley. Support services include advising, tutoring, veteran services, and athletics.

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## **IV. SCOPE OF SERVICES**

The selected consultant will provide comprehensive Bridging Architect Services for the Welding Lab and Quad Renovation Project, including:

- 1. Program Verification and Conceptual Design**
  - Validate the District's needs through engagement with faculty, administration, and facilities staff.
  - Conduct site analysis, code review, and preliminary budgeting.
- 2. Welding Lab Planning**
  - Develop site plan, floor plans, elevations, MEP narratives, and performance specifications.
  - Provide program-level drawings sufficient to inform the Design-Builder's Basis of Design (BoD).
  - Outline performance criteria for welding lab systems, ventilation, lighting, utilities, and outdoor covered work areas.
- 3. Quad and Outdoor Stage Planning**
  - Design schematic layout for the stage and seating.
  - Define performance and accessibility requirements.
  - Address drainage, lighting, landscaping, and infrastructure tie-ins.
- 4. Support During Design-Builder Selection**
  - Assist with review of Progressive Design-Build proposals.
  - Participate in interviews, evaluation, and scoping sessions.
- 5. Collaboration and Transition**
  - Conduct design handoff meetings with selected Design-Build team.
  - Provide advisory services through the validation phase to maintain design intent.

Services must meet the highest standards for public architectural practice in California

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## **V. CONTENTS OF THE PROPOSAL**

Limit to **10 pages maximum** (excluding resumes and attachments). Follow the sequence below:

### **A. Title Page**

Include RFP/RFQ number, firm name, contact info, and submission date.

### **B. Table of Contents**

### **C. Letter of Transmittal**

- Brief project understanding
- Commitment to meet requirements and timeline
- Authorized contact(s) info

### **D. Profile of the Firm**

- Business scope, location, staffing
- Clientele and reputation
- Financial condition and risks

### **E. Qualifications and Experience**

- Minimum 10 years' experience in architectural design of technical/vocational education spaces, specifically welding labs
- Experience in planning/designing welding labs with both indoor and covered outdoor workspaces
- Experience in planning/design of higher education outdoor gathering spaces, amphitheaters, or quads
- Demonstrable experience with the Progressive Design-Build delivery method
- Knowledge of California Building Codes, ADA, Title 24, and DSA processes
- Client references
- Key team members and resumes
- Project leadership commitment
- Services and methodology

### **F. District-Provided Services/Information**

- Required info/services from MCCD
- Optional District-provided services to reduce costs

### **G. Schedule**

- Timeline commitment, including Bridging Phase completion by November 2025

- Potential roadblocks and mitigation

#### **H. Additional Information**

- Unique resources or advantages
- Optional capabilities beneficial to MCCD

#### **I. Cost Proposal**

- Fee structure by phase and milestone (submit in a separate sealed envelope)
- Proposed billing process
- Standard rate sheet for additional services

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### **VI. EVALUATION AND AWARD**

Selection criteria include:

- Qualifications and relevant experience (30%)
- Understanding of project and proposed approach (25%)
- Experience with Progressive Design-Build and higher education clients (20%)
- Team qualifications and availability (15%)
- Fee and value (10%)

The District reserves the right to reject any or all proposals and will retain ownership of all proposals submitted.

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### **VII. SIGNATURE FORM**

(To be submitted with proposal)

I hereby submit this proposal in response to RFP/RFQ #2025-09, Bridging Architect Services – Welding Lab and Quad Renovation Project and affirm, under penalty of perjury, that all representations are true and accurate.

**Note: ALL ENTRIES SHALL BE LEGIBLE AND SHALL BE TYPEWRITTEN OR PRINTED.**

Signature \_\_\_\_\_

Type or Print (Name/Title) \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone Number (Area Code) \_\_\_\_\_

Email Address \_\_\_\_\_

Tax Identification Number \_\_\_\_\_