

Merced College First Aid Kit Reorder Form

To:

Department:

Stop/email:

(Please make any necessary changes to contact or department information above)

From: Risk Management

Date of Notice:

<u>Item</u>	<u># in kit</u>	<u>Unit</u>	<u># needed</u>	<u>Comments</u>
Exam Gloves	1	Pair		
Band-Aids	30	Ea.		
Instant Cold Compress	1	Ea.		
Eye Irrigation Solution	1	Ea.		
Gauze Pads 4x4	2	Ea.		
Gauze Pads 2x2	3	Ea.		
Tape	1	Ea.		
Sterile Oval Eye Pad	1	Ea.		
Ace Wrap	1	Ea.		
Antiseptic Towelettes	10	Ea.		

Please check the first aid kit contents periodically for depleted or expired items.

Reorder notices will be sent out at the beginning of each semester- each department is responsible for checking the contents of their kit between notices.

As supplies are used or if they expire, notify Risk Management of the need for replacements by e-mailing: celia.zaragoza@mccd.edu