

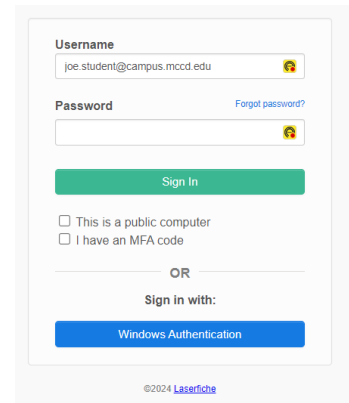
Logging into Laserfiche

Students are prompted to login to Laserfiche for most forms. Instructions below offer two methods of logging into Laserfiche.

Method 1

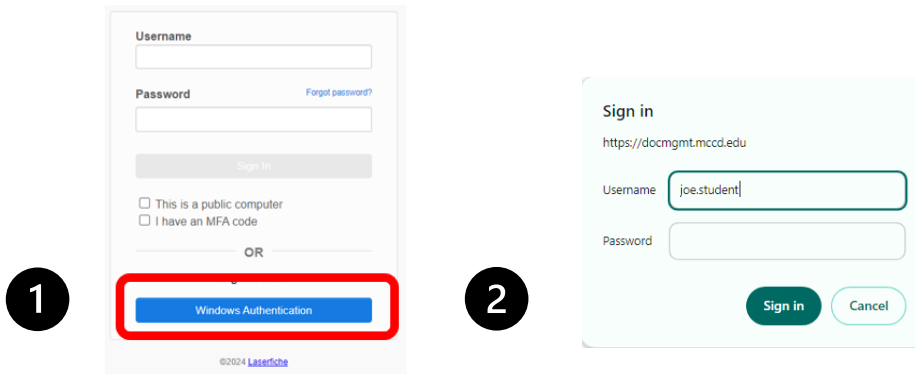
After clicking the link for a form:

1. Enter your full Merced College email address as your **Username**.
2. Enter your **Password**. This password would be same as your Portal Login.
3. Click the **Sign In** button.
4. You should now have access to the form.
5. This is the fastest way to login.



Method 2

1. Click the **Windows Authentication** button first.



2. When prompted, enter your **Username** only in this field. This is the information before the @ symbol in your full email address. For example, joe.student@campus.mccd.edu is the full email address. For this method you are only entering the information before the @ symbol (joe.student) as the username.
3. Enter your **Password**. This password would be same as your Portal Login.
4. Click the **Sign In** button.
5. You should now have access to the form.

Trouble Logging In

If you are having trouble logging in using your school credentials, please contact the Student Help Desk at myhelp@mccd.edu or (209) 381-6565.