

ADDENDUM 1

This addendum contains clarification and additional information, which modifies the conditions of the above referenced BID/RFP as follows:

1. **Question:** Can you clarify how many students shared on page 8 are on-campus or hybrid?

Answer: Below are enrollments for credit and non-credit students, grouped by the class location. These figures do not include students who are enrolled at college classes at the high school or are enrolled in inmate education (since those students are not likely to come to campus during the school year).

2022-23 Enrollment for Merced College Students by Term*				
	In-Person Only	In-Person + Online	Online Only	Total Unique Headcount
Summer 2022	811	923	3,732	5,466
Fall 2022	1,889	4,403	3,614	9,906
Spring 2023	2,194	4,103	3,188	9,485
Includes non-credit students; does not include students enrolled at the high schools or in inmate education.				
2023-24 Enrollment for Merced College Students by Term*				
	In-Person Only	In-Person + Online	Online Only	Total Unique Headcount
Summer 2023	901	928	3,959	5,788
Fall 2023	2,893	4,682	3,653	11,228
Spring 2024	2,453	4,220	3,907	10,580
Includes non-credit students; does not include students enrolled at the high schools or in inmate education.				

2. **Question:** Can you share estimated on campus population each day of the week?

Answer: Below is the estimated count of students on campus based on student enrollment in classes with in-person sessions.

It is a unique count of students per day (i.e. – a student who has two classes on Monday is only counted once for Monday, but if they also have a class on Wednesday, they are counted for Monday and Wednesday).

If a student is enrolled in a hybrid course, they are included based on the day(s) their in-person sessions take place.

The data is disaggregated by terms and whether the class is at the Merced campus or LB campus (other locations not at the Merced or LB location are not included in this headcount).

This count does not include students who may come to campus for appointments with counselors/faculty or who may be on campus to study.

Students Enrolled at On-Campus Estimate, 2022-23					
2022-23	Mondays	Tuesdays	Wednesday	Thursday	Fridays
Summer	899	987	953	979	-
LB	34	58	33	21	-
MC	865	929	920	958	-
Fall	3,126	3,646	3,286	3,448	1,915
LB	277	443	334	433	209
MC	2,849	3,203	2,952	3,015	1,706
Spring	2,798	3,404	3,016	3,216	1,570
LB	321	358	352	376	157
MC	2,477	3,046	2,664	2,840	1,413
Students Enrolled at On-Campus Estimate, 2023-24					
2023-24	Mondays	Tuesdays	Wednesday	Thursday	Fridays
Summer	1,257	1,177	1,171	1,109	-
LB	141	86	86	86	-
MC	1,116	1,091	1,085	1,023	-
Fall	3,804	4,447	4,019	4,204	2,224
LB	519	607	565	608	161
MC	3,285	3,840	3,454	3,596	2,063
Spring*	3,420	3,918	3,681	3,692	1,929
LB	481	536	486	483	180
MC	2,939	3,382	3,195	3,209	1,749

3. **Question:** Can you share the 2023-2024 student enrollment and the estimated enrollment for 2024-2024?

Answer: Shared 2023-24 counts above (as of March 11; spring 2024 final counts may change). The growth from 2022-23 to 2023-24 was about 12% for fall and spring terms (excluding enrollment for students not in inmate education or in the college classes offered at the high school). Below are two cautious estimates based on 5% and 10% growth from the 2023-24 enrollment figures (excluding students in inmate education or enrolled in college classes offered at the high school).

Estimated Growth for 2024-25		
	5% Growth	10% Growth
Summer	6,077	6,367
Fall	11,789	12,351
Spring	11,109	11,638

4. **Question:** Is all equipment and small wares seen on the pre-bid tour owned by the college? Are all major pieces of equipment operational?

Answer: All major equipment/appliances are owned and maintained by Merced College.

5. **Question:** Who owns and manages the POS machines?

Answer: The current contractor.

6. **Question:** Does the current vendor use the Merced College kitchen to service other program or groups outside of the College dining program? If so, can you clarify what groups?

Answer: Yes, Stanislaus County Contract.

7. **Question:** Can you share what summer service is like for the dining program?

Answer: Summer hours are Monday – Thursday 7:00a.m-2:00p.m.

8. **Question:** To help competitors be more competitive, can you share what the current financial arrangement is? (i.e. is it currently profit loss program with a commission, or a cost reimbursable contract?)

Answer: Please see the [Sample] Food Service Contract.

9. **Question:** If the college is being paid commissions, can you share how much has been paid to you?

Answer: Please see the [Sample] Food Service Contract.

10. **Question:** Would the college consider a Cost Reimbursable contract for the first year or two?

Answer: No.

11. **Question:** Do you know if the dining staff are Unionized?

Answer: The dining staff are not Unionized.

12. **Question:** Can you share catering sales for last 2 years, by month if possible?

Answer:

CAFÉ CATERING FY: 22-24													
	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
FY:23-24	\$ 100.20	\$ 6,636.51	\$ 4,406.82	\$ 3,500.04	\$ 8,240.77	\$ 7,348.91	\$ 3,071.00						\$ 33,304.25
FY:22-23	\$ 4,223.50	\$ 4,876.01	\$ 4,441.75	\$ 50,643.30	\$ 4,884.26	\$ 10,033.52	\$ 4,456.51	\$ 1,578.29	\$ 4,135.25	\$ 4,466.51	\$ 11,871.10	\$ 847.00	\$ 106,457.00

All other bidding contract and construction drawing documents, stipulations, dated and times remain unchanged, in full effect and by reference become a part of this addendum.

13. Question: Would the college consider an initial contract length of more than 1 year, possibly 3-years?

Answer: Not allowed.

14. Question: Can you share information on total/average transactions per day that occur in the dining hall, and the average check price?

Answer: No.

15. Question: Can you provide cafe and catering sales (separately) for the following periods: Fall 2018, Spring 2019, Fall 2019, Fall 2021, Spring 2022, Fall 2022, Spring 2023, Fall 2023?

Answer:

	July	August	September	October	November	December	January	February	March	April	May	June
18-19 Lines												
Sales	\$15,502.32	\$67,028.47	\$72,722.62	\$79,044.54	\$49,178.86	\$11,531.08	\$53,246.36	\$61,407.09	\$35,106.75	\$53,713.44	\$42,678.90	\$18,955.97
18-19 Catering	\$660.32	\$16,059.67	\$3,573.44	\$6,656.11	\$4,168.94	\$4,182.10	\$2,952.53	\$451.34	\$451.34	\$1,329.70	\$10,826.71	\$1,538.36
19-20 Lines												
Sales	\$18,872.71	\$64,266.53	\$82,293.16	\$83,407.87	\$56,454.92	\$20,810.49	\$47,676.83	\$55,010.77	\$33,158.30			
19-20 Catering	\$610.32	\$8,094.66	\$4,087.69	\$7,997.05	\$5,922.62	\$4,577.43	\$3,126.73	\$5,358.56	\$2,915.72			
20-21 Lines												
Sales			\$3,725.35	\$3,210.01	\$2,233.12	\$748.55	\$1,678.56	\$2,594.08	\$3,353.61	\$2,554.07	\$2,642.69	\$3,247.83
20-21 Catering				\$113.02	\$560.08			\$3,254.26	\$1,196.80	\$105.48	\$1,040.00	\$4,049.96
21-22 Lines												
Sales	\$4,756.56	\$16,480.72	\$30,633.71	\$29,126.95	\$24,822.30	\$11,909.32	\$22,929.96	\$28,142.89	\$36,253.83	\$22,400.74	\$18,502.22	\$10,368.54
21-22 Catering	\$2,250.50	\$6,694.39	\$2,779.02	\$6,973.94	\$7,190.79	\$10,284.03	\$1,734.93	\$3,966.42	\$5,476.86	\$2,907.22	\$5,563.92	\$843.12
22-23 Lines												
Sales	\$10,992.34	\$38,488.09	\$55,382.97	\$50,639.30	\$37,904.99	\$18,340.78	\$27,613.63	\$44,629.73	\$46,189.50	\$26,703.15	\$31,717.83	\$10,626.52
22-23 Catering	\$4,223.50	\$4,876.01	\$4,441.75	\$50,643.30	\$4,884.26	\$10,033.52	\$4,456.51	\$1,578.29	\$4,135.25	\$4,466.51	\$11,871.10	\$847.00
23-24 Lines												
Sales	\$10,373.21	\$47,371.57	\$59,170.83	\$58,060.64	\$44,851.05	\$16,851.10						
23-24 Catering	\$100.20	\$6,636.51	\$4,406.82	\$3,500.04	\$8,240.77	\$7,348.91						

16. Question: What is the current monthly commission/profit share rate? What was the historical monthly commission/profit share rate pre-COVID?

Answer: Please see the [Sample] Food Service Contract.

17. Question: What are the current hours of operation?

All other bidding contract and construction drawing documents, stipulations, dated and times remain unchanged, in full effect and by reference become a part of this addendum.

Answer: Monday – Thursday, 7:00a.m – 8:00p.m; Friday, 7:00a.m – 2:00p.m

18. **Question:** Does the school Provide the following utilities for the contractor?

- a. Water
- b. Gas/Electric
- c. Waste/Recycle Hauling

Answer: The College covers the above utilities, except the recycling.

SPECIAL NOTE:

It is the responsibility of each Bidder to acknowledge all addenda by signing below and submitting a copy of each addendum with their respective bid.

I HAVE READ AND UNDERSTAND THESE MODIFICATIONS TO THE ABOVE BID:

(Sign name and title)

All other bidding contract and construction drawing documents, stipulations, dated and times remain unchanged, in full effect and by reference become a part of this addendum.