



# Merced Community College District Assistant Superintendent/ Vice President of Instruction Search

## Dear Potential Applicant,

Merced College stands on the brink of an exhilarating new chapter. As we embark on our new five-year Educational Master Plan, we are striving to establish ourselves as the most innovative community college in the nation.

This vision is not just a statement but a commitment to transformative education, exemplified by our pioneering partnership with Dreamscape Learn to bring cutting-edge virtual reality-enhanced instruction to our campus, specifically designed to foster equity and inclusion among underrepresented students.

Additionally, our AgTEC initiative is revolutionizing agricultural education, ensuring our students are prepared to lead in a region that is indispensable to the world's food supply.

We are looking for an Assistant Superintendent/Vice President of Instruction who is a collaborative and innovative leader,

ready to drive our instructional division towards unprecedented excellence.

Our remarkable achievements in equity, access, and instruction are the result of our district's spirit of teamwork and an unwavering dedication to student success, and we have cultivated a dynamic environment in which leadership and creativity are shaping the future of education and community engagement.

I'm proud to be a part of an outstanding team that helps make Merced College one of the absolute best places to work in the state of California. If you see yourself being a part of a dynamic workplace where students are the focus of every decision, where working hard and having fun are embraced, and where strong leadership is a must, then I hope you will follow through with your application to serve as our next Assistant Superintendent/Vice President of Instruction.



*Chris Vitelli*

Chris Vitelli, Ed.D.  
Superintendent/President



Merced Campus

# About the College

Merced College is a mid-sized community college located in California's Central Valley. Founded in 1962, the college serves more than 16,000 students, with room to expand on its 267-acre main campus and 120-acre Los Banos site, as well as at our innovative Business Resource Center in Downtown Merced.

Merced College's vision is to provide transformative and empowering educational experiences to meet student and community needs. Our mission is to grow our community through education and workforce training, including basic skills, career technical education, transfer, and degree/certificate programs. We ensure student success through equitable access, continuous quality improvement, institutional effectiveness, and student achievement.



Los Banos Campus

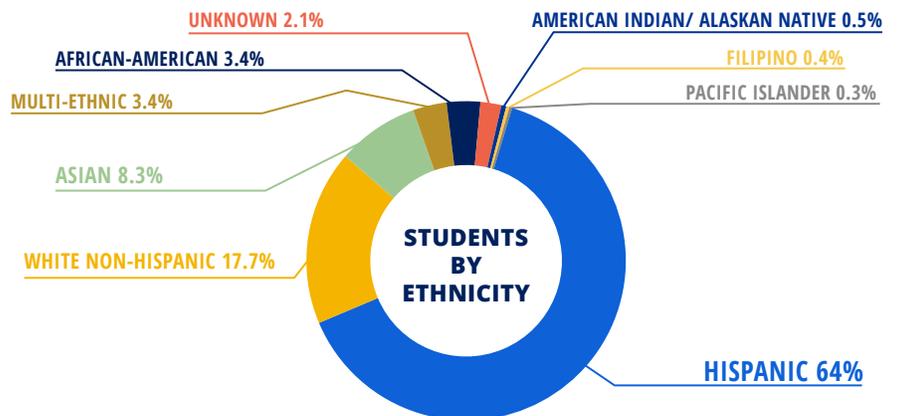
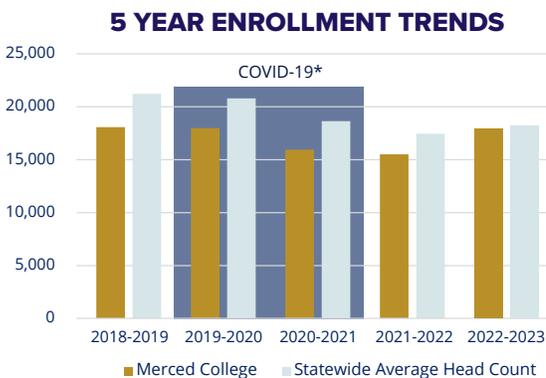


Business Resource Center

## Who are our students?

**TOTAL STUDENTS  
2022-2023  
16,625**

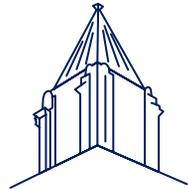
**TOTAL FTES  
2022-2023  
9,711**



# About the Community

Merced is an affordable “City on the Rise,” and is actively renovating and reopening iconic downtown buildings and welcoming new industries, adding to an already vibrant city center. This effort was the focus of Georgetown University’s “Impact in Action” series:

*Investing in “A City on the Rise” — Lessons for a Collaborative Approach to Revitalization.* Merced College is honored to be a vital partner in the growth and vitality of our diverse community.



The City of Merced, incorporated in 1889, offers historical sites, affordable housing and access to the Bay Area and Sacramento.



Our tree-shaded, growing community of 90,000 includes multiple biking and walking trails as well as access to several lakes – large and small – throughout the county.



Yosemite Valley  
Merced



Merced is known as the Gateway to Yosemite National Park and the Sierra Nevada mountains.



Merced is home to the University of California’s newest campus, UC Merced. In 2020, Merced College and UC Merced signed the Merced Promise, a transfer pipeline for local students.



**Made in Merced. Built for the World.**

# Functions of the Position

The Assistant Superintendent/Vice President of Instruction serves as the Chief Instructional Officer and Accreditation Liaison Officer for Merced College. The successful candidate will, in addition to other functions, inspire and lead transformational change with a student-focused mindset and a demonstrated commitment to the college's core values: student success, a supportive atmosphere, being proactive and innovative, partnering, and valuing diversity.

The full position announcement, including the minimum qualifications for applicants, can be found [here](#).

## Compensation and Benefits

- **Compensation** for the Assistant Superintendent/Vice President of Instruction is highly competitive and ranges from \$165,440 to \$256,650 based on the successful candidate's education and experience.
- Merced College provides a rich benefits package, including **health, dental, vision and employee life insurance** at an employee cost of \$12 per month, including dependent/family coverage.
- A doctoral stipend of \$6,720 annually.
- Employees also have the option to add supplementary benefits via American Fidelity at an additional cost.
- Management-level employees earn 24 vacation days and 12 sick days each year. In addition to 11 other recognized holidays, the College is closed for business from Dec. 25 through Jan. 1 each year, and participates in a four-day work week in the summer.

Complete application packets will be accepted until the position is filled; however, those submitted by 11:59 p.m. PST on April 17, 2024 are assured consideration.

Submit a complete application by the closing date/time on the Merced College career pages at: <https://www.governmentjobs.com/careers/mccd>



## Required documentation for application includes:

- Letter of interest addressing your qualifications for the position (cover letter)
- Resume/C.V.
- List of three professional references (no reference letters permitted)
- Legible unofficial college transcripts (undergraduate and graduate); transcripts must include the degree major and date the institution granted the degree

Please review the complete job description for more information about foreign transcripts and the equivalency process for applicants who do not possess the stated minimum qualifications and who are seeking consideration based on equivalent education and experience.

# Timeline

**March 21, 2024 - April 17, 2024:** Position Posted

**April 18-23:** Committee Screens and Selects Candidates for Interview

**Week of April 29:** First Round of Interviews

**May 2 or 3:** Second-Level Interviews

**May 14:** Recommendation to Board by the Superintendent/President

**July 1 (Or as Negotiated):** Anticipated Start Date



Costs associated with travel in excess of 150 miles one way from residence for the purpose of an interview will be covered by the College. Candidates will be expected to find the most cost-effective travel in regards to air, bus, train, car and hotel. Relocation costs will be borne by the successful candidate. Travel reimbursement claims must be submitted no later than 30 days following the interview date and may take up to 30 days for reimbursement.

## Learn More



For a message from Superintendent/President Chris Vitelli, start here.



For a general and brief overview of what the college has accomplished in the last 5 years, start here.



To learn more about who we are as a college, start here.

For more information about our future plans, mission, and leadership visit these links.

[Educational Master Plan](#)

[Strategic Implementation Plan](#)

[Vision, Mission and Values](#)

[College Leadership](#)

For additional inquiries about the position, please contact Kelly Avila, Vice President of Human Resources at [kelly.avila@mccd.edu](mailto:kelly.avila@mccd.edu).

**Apply Here: [Assistant Superintendent/Vice President of Instruction](#)**



**3600 M Street**  
**Merced, CA 95380**  
**MCCD.EDU**

**MADE IN MERCED.**  
**BUILT FOR THE WORLD.**