Forgot Password

How to Access Your Account and Reset Your Password



Go to the Merced college website and click MC Portal

Click "Need help signing in?"

	Merced	
	Sign In	
Email Address		
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Password		
Password		
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Click "Forgot Password"

Sign In	
Email Address Password Remember me	
Sign In	
Need help signing in? Forgot password? Help	

Type your student email or username and select one of the options, "Reset via SMS" for the reset code to be a text message, "Reset via Voice Call" to receive a call with the reset code, or "Reset via Email" to receive the reset code by email.

Me	RCED
Res	et Password
Email or Username	
SMS or Voice Call can on number has been confi	only be used if a mobile phone igured.
<u>Re</u>	e <u>set via SMS</u>
<u>Reset</u>	<u>t via Voice Call</u>
Res	<u>set via Email</u>
<u>Back to sign in</u>	Can't access email

Note: If you did not setup these recovery methods during your first sign-on, please contact the student help desk (myhelp@mccd.edu).

Once you select an option, you will receive a message confirming the instructions have been sent.

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	-(?)
	Email sent!
Email has b	een sent to aatestuser with instruction
	on resetting your password.

Go to the message sent via text, call, or email. This example used email as the option.

Click the link provided to reset your password.

Merced College - Okta Password Reset Requested
Hi AATest,
A password reset request was made for your Windows Active Directory account. If you did not make this request, please contact your system administrator immediately.
Click this link to reset the password for <u>aatestuser@campus.mccd.edu</u> :
Reset Password This link expires in 1 hour.

Note: This link will expire in 1 hour and cannot be used after the expiration.

Answer the security question and click "Reset Password"



Note: If you did not set up these recovery methods during your first sign-on, please contact the student help desk (myhelp@mccd.edu).

Create a New Password following the requirements listed then click "Reset Password"



Reset your Okta password

Password requirements:

- At least 12 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Password can't be the same as your last 24 passwords
- At least 1 day(s) must have elapsed since you last changed your password

New password



You will be redirected to the sign-in screen.

Enter your username and new password and click "Sign In"

	Merced	
	Sign In	
Email Addre	ss	
1		
Password		
Rememb	er me	
	Sign In	
Need help si	gning in?	

If you still need help, call (209) 381-6565 or email myhelp@mccd.edu or helpdesk@mccd.edu