

Merced College G&C FAQs

1. What are grants and categorical (G&C) programs?

These are instructional and student service-related grants and contracts that are funded by awarding government or private agencies (i.e., federal, state, local, etc.). They are provided to spend on specific activities within specific programs for a particular purpose.

2. Who is authorized to spend the G&C program funds?

The individual that has been identified in the award notice as the administrator of oversight is the only one authorized to spend the program funds.

3. What is the procurement approval structure?

The approval structure for all requisitions and payment requests are listed below:
When the amounts exceed the level/position then the next level/position needs to be included for approval.

Self-reimbursements: Dean's approval needed (if for a Dean, then VP signature needed)

VP's: unlimited

Dean: \$2,000

Director/Manager: \$1,500

Supervisor: \$500

4. What are the requirements regarding the reporting of the G&C programs?

All programs have different rules, regulations, and requirements in how their funds are to be used and what reports will be required. They may operate on a different cycle than the college fiscal year, but work in concurrence with other college processes.

5. What should be done if there are not enough funds allocated for a purchase?

If you have insufficient funds to cover your purchase, initiate a Budget Transfer prior to initiating the requisition or purchase. This may require advance approval from the awarding agency in the form of a Formal Budget Modification request.

6. How will I know if an expense is allowable?

Reference the Allowable Expenditure guidance provided by your awarding agency.