

BID/ RFP ADDEDUM No.1  
DATE: 04/11/2023  
BID/RFP No: 2023-015  
BID NAME: FOOD SERVICE

MERCED COMMUNITY COLLEGE DISTRICT  
Chuck Hergenraeder, Director, Purchasing and Risk Management  
3600 M Street, Merced, California 95348-2898  
Telephone: 209/384-6300

## ADDENDUM 1

This addendum contains clarification and additional information, which modifies the conditions of the above referenced BID/RFP as follows:

1. **Question:** RFP page 3 mentions 5 hard copies in “typewritten or equivalent format” and “lower left corner of the envelope”. Can you confirm that you want hard copies, with 8x11” paper in a binder? And would a shipping box be acceptable instead of an envelope?  
**Answer:** Please provide 5 hard copies, 8x11 either bound or in binder, shipping box is acceptable and must be sealed.
2. **Question:** Is the college actively attempting to increase on-campus student enrollment? If so is there a targeted number for on-campus enrollment?  
**Answer:** Merced College is actively recruiting students.
3. **Question:** Can you share what your current financial model is with the current vendor?  
**Answer:** Information is available on page 7 of the RFP.
4. **Question:** Has the college been receiving commission payments for use of the program? If so can you share how much was paid last year?  
**Answer:** Yes, the college receives a commission. FY: 2021-2022 \$17,736.21
5. **Question:** Is the college open to a different financial model for the transition year, as student population returns closer to pre pandemic levels?  
**Answer:** MCCC may consider a different model.
6. **Question:** Is the current contract at its scheduled term, or was this RFP released early?  
**Answer:** This current contract is at its scheduled term.
7. **Question:** How long has the current vendor been servicing the campus?  
**Answer:** Current Vendor has been with Merced College since 2013.
8. **Question:** When is the Downey Center Café construction expected to be completed?  
**Answer:** The expected date of completion of the Downey Center is estimated August 31, 2023.
9. **Question:** Can you clarify where the Downey Center is located?  
**Answer:** The Downey Center Café is located in the library.
10. **Question:** Can you share floor plans for each serving location and kitchen?  
**Answer:** Not available

All other bidding contract and construction drawing documents, stipulations, dated and times remain unchanged, in full effect and by reference become a part of this addendum.

11. **Question:** Can you clarify the equipment and capabilities of the Downey Center Café? Will it be a coffee shop with some food items for sale?  
**Answer:** Correct, it will be a coffee shop setting.
12. **Question:** Are you able to provide population data for the Downey Center Café location?  
**Answer:** Data not available
13. **Question:** Can you confirm that the “Main Campus” mentioned on page 7 is the Merced Campus, and can you confirm the address of the building with the café?  
**Answer:** The main campus is located at: 3600 M Street, Merced Ca 95348
14. **Question:** Is the market located on the Los Banos Campus owned by the college?  
**Answer:** No, by current vendor.
15. **Question:** Who owns and manages the POS system?  
**Answer:** The current vendor.
16. **Question:** How many days is the café at Merced in operation each year?  
**Answer:** Approximately 239
17. **Question:** Can you describe what summer service is like, or what is expected?  
**Answer:** Summer hours are Monday-Thursday 7:00 a.m.- 8:00 p.m. and the Campus is CLOSED on Fridays
18. **Question:** Are the dining service team members a part of a Union? If they are, can you share the CBA agreement?  
**Answer:** The dining team is employed by current vendor.
19. **Question:** Can you provide an estimate of students on campus in Fall 2023 for Merced Campus?  
**Answer:** Page 8 and Page 12 has past students count. We do not have an estimated student count for Fall 2023.
20. **Question:** RFP page 18, Section 6.1 requests insurance documentation. Would a sample insurance document suffice, as most insurance is purchased after award? If not can you clarify what documentation is needed?  
**Answer:** New Certificate of Insurance naming MCCD as an additional insurer.

**SPECIAL NOTE:**

**It is the responsibility of each Bidder to acknowledge all addenda by signing below and submitting a copy of each addendum with their respective bid.**

I HAVE READ AND UNDERSTAND THESE MODIFICATIONS TO THE ABOVE BID:

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(Sign name and title)

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