



Merced College
Registered Nursing Program

Documented Proficiency or Advanced Level of Coursework in Languages other than English

Criteria IV – Foreign Language Certification Form

(Maximum 2 point value)

Applicant's name: \_\_\_\_\_

The applicant is proficient in the following language: \_\_\_\_\_

Only one form will be accepted. Do not leave any spaces blank. All must be completed to be considered for these criteria points. Forms from other Colleges/Universities will NOT be accepted.

If you are proficient in a language other than English, you may use this form to verify proficiency. The form must be completed by someone who can verify your ability to communicate in a work-like setting. Have a community member, not a relative, who has had adequate interaction with you and who can verify that you are proficient in a foreign language other than English, complete the information below. The person completing this proficiency verification must:

- 1. Be proficient in the identified foreign language and
2. Have known the applicant and observed his/her language skills in the past year and
3. NOT be a close family member or friend/neighbor/classmate (Foreign Language Instructor or Employer preferred).

The individual verifying language proficiency is to complete the following information:

Name (print): \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Answer ALL of the following questions:

1. How long have you known the applicant and in what capacity? \_\_\_\_\_

2. How often have you observed the applicant conversing/translating in this language?

- checkbox Daily checkbox 2+ days per week checkbox 1 day a week checkbox Other \_\_\_\_\_

3. Is the applicant proficient in reading this language? checkbox Yes checkbox No

\*Reading Definition: Able to read standard newspaper items addressed to the general reader, routine correspondence, reports, and technical materials in the individual's special field.

4. Is the applicant proficient in speaking this language? checkbox Yes checkbox No

\*Speaking Definition: Able to speak the language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal conversations on practical, social, and professional topics.

I acknowledge the information I have provided on this form is true and correct.

Individual's Signature \_\_\_\_\_

\*For additional information including the full spectrum of reading and speaking proficiency definitions, see U.S. Department of State "Language Proficiency Definitions" link, https://careers.state.gov/fag-items/language-proficiency-definitions/

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_