

Merced College - Perkins Title I-C (VTEA) Local Application

Attached is the Local Perkins Title C-1 (VTEA) Application. **Please save your applications with your program name as part of the file name prior to submittal.** Once completed, email the completed application to **the Dean of your Area, and CC it to the CTE Dean.** Your applications are **due September 30**, and will be reviewed by the Dean of your Area to insure it is planned for within your program review, and then forwarded to the CTE Dean.

This is a multi-part application consisting of a Cover Page, a Project Proposal, and a Budget Page. Make sure to include any quotes needed for your application.

Directions:

Complete Part I, the Cover Page, which you will provide an overview of your Program Plan. This should include an overview the “big picture” of your program, and the area(s) of program improvement needed to best serve our students and better insure greater student success.

The second part of the application, (Part II) is where you create the Project Proposal(s) to address improvements outlined within the Cover Page in Part I. If you have multiple project proposals to address your Program Improvement Plan, they must be listed on separate pages.

Each Project Proposal includes a budget page. When the budget page is completed, it should reflect the total cost of the project, broken down into the various types of expenses (Salaries, services, supplies, and equipment). Again, each project proposal must have a separate budget page as well.

MERCED COMMUNITY COLLEGE
APPLICATION FOR 2019-2020 Perkins Funds
PART I: Cover Page
Program Improvement Plan
As stated in Section III of the current Program Review

Program name _____ Program 6 Digit TOP Code: _____

Name of faculty member submitting the application _____

Name of Dean for your Area. _____

On the following question; give details to the “Big Picture” as it relates to the overall program improvements needing to be addressed. Each Program only needs to submit one Cover Page.

A. Briefly describe program improvement issue(s) concerning this TOP code and include specific examples. (Limited to 2,000 characters, or approximately ½ page of text.)

B. What do you need specifically to improve your project?

**MERCED COMMUNITY COLLEGE
APPLICATION FOR 2019-2020 Perkins Funds
Project Proposal**

Program name _____ Program TOP Code: _____

Name of faculty member submitting the application _____

Name of Dean for your Area. _____

Please complete one Project Proposal Worksheet for each program improvement project you are submitting. If you are submitting more than one proposal, please place a priority ranking on each.

Project Proposal Title: _____

In the space below, answer the questions as they pertain to this proposal.

A. Project Proposal Narrative:

B. Is this project included in the Instructional Program Review's Resource Request? Yes No
(Place an X next to the correct response)

C. Has this project been funded with Perkins (VTEA) dollars in past years? Yes No
(Place an X next to the correct response)
If yes, then for how many years? _____

D. List any grants your program currently receives and how these funds are used to address program needs as outlined in your program review.

Itemize and list the cost of items to be purchased for the Proposed Activity:

Project 1		Double Click Worksheet to enter data Data can only be placed in the blue cells. (Rounded off to the nearest whole dollar)			
Line No.	Acct. No.	Object of Expenditure	Qty	Price Each	TOTAL
1	1000	Instructional Salaries Explain teaching assignment on a separate sheet and attach			
					\$0.00
					\$0.00
		Total Expenditures in non-Inst. salaries			\$0.00
2	2000	Non- Instructional Salaries Explain support being provided on a separate sheet and attach			
					\$0.00
					\$0.00
		Total Expenditures in non-Inst. salaries			\$0.00
3	3000	Employee Benefits Contact Payroll for this information			\$0.00
4	4000	Supplies (Consumables) Attach a list of supplies needed			
					\$0.00
					\$0.00
					\$0.00
					\$0.00
		Total Expenditures in Supplies			\$0.00
5	5000	Other Operating Exp. <u>(Attach a list of all Conference & Travel, Equipment Repairs, and Contract Services to funded)</u>			
					\$0.00
					\$0.00
					\$0.00
					\$0.00
		Total Expenditures in Other Operating Exp			\$0.00
6	6000	Capital Outlay (List each piece of Equipment and the cost below. <u>Also attach a quote for each piece of equipment.</u>)			
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
		Total Expenditures in Capital Outlay			\$0.00
		Total Project Expenditures			\$0.00

Review and Comments

Submitted by: _____

Date: _____

Area Dean: _____

Date: _____

PROPOSALS MUST BE SUBMITTED IN ELECTRONIC FORMAT (Email) TO THE DEAN OF YOUR AREA, and a copy CC'd to Toni Pirtle NO LATER THAN: April 1st 2019

Area Dean Review and Comments:
