

Registering with Add Code Permission 2021 Summer Fall



Student Guide to registering with an Add Code Permission through
Student Planning

Beginning Spring 2020

Faculty will assign electronic Add Code Permissions to allow students to add into their course sections.

You must have the course you wish to add into planned in your Student planning module prior to requesting an Add code authorization.

Students will see that permission to add in their Student Planning “Plan and Schedule” screen and register online in the approved section from there.

- ☺ No more Yellow Schedule Request Forms with signatures
- ☺ No more standing in line in the Lesher Building to submit the form with the instructor signature

Faculty will notify you that they have given you Add Code Permission to add into their class
Sign into the Student Portal <https://.mc4me.mccd.edu>
Choose WebAdvisor for Students/Academic Planning/Student Planning

MC4Me Portal > Student

MC4Me Portal Campus Information Home College Council Institutional Governance Employee Resources Library Student Life Student Success

MC4Me Portal > Student

My Week

Today's Date: Thursday, January 09, 2020

January 2020						
S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Thursday, January 09

Friday, January 10

Student Email

[Sign in to your student email here.](#) Use your MC4Me Portal login. For example:

Username: jane.smith@campus.mccd.edu

Password: Password: *****

TIP #1: Replace *jane.smith* with your actual username

TIP #2: Use the same password you used to login to the Portal just now.

Video: [How to forward your campus.mccd.edu email to your personal email](#)

[SkyDrive](#) - No longer managed by MCCD.

Useful Links

BankMobile
BankMobile Refund

Announcements

Now Accepting Applications 1/8/2020 5:30 PM
by Alice M. Nguyen

Posted on behalf of Child Development Center, 209-384-6245

Important Announcements

Are you experiencing issues registering for classes or developing your Student Ed Plan (using WebAdvisor)? Please make sure to:

- Refresh your browser
- Clear browser history, cookies & cache
- Use a modern browser (Internet Explorer 9+, FireFox 28+, or Chrome 33+)

WebAdvisor

- WebAdvisor for Students
- User Account
- Financial Information
- Financial Aid
- Registration
- Academic Planning
- Program Evaluation
- Student Planning
- Academic Profile
- WebAdvisor for Faculty
- WebAdvisor for Employees
- WebAdvisor for Advisors

Click on the Student Planning tab and choose “Plan and Schedule”

MERCED COLLEGE

Academics · **Student Planning** · Planning Overview

Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:

Search for courses...

- 1** **View Your Progress**
Start by going to My Progress to see your academic progress in your degree and search for courses.
[Go to My Progress](#)
- 2** **Plan your Degree & Register for Classes**
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
[Go to Plan & Schedule](#)

Programs	Cumulative GPA	Progress
Business Administration (AA)	(2.000 required)	<div style="width: 25%; height: 15px; background-color: green;"></div>

Any class that has been given an Add Code Permission will show “Authorized to Add” in the course planning block to the right of the calendar. You class/section must be planned for this to work properly.

Register Now

[ACTG-04A: Financial Accounting](#) ✕

✓ View other sections

[ACTG-04A-1804: Financial Accounting](#) ✕

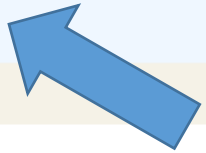
Authorized for Add

✓ **Planned**

Credits: 4 Credits
Grading: Graded
Instructor: Goudy, S
Instructor: Elms, S
Instructor: Stapleton, I
1/13/2020 to 5/22/2020
Seats Available: 2

✓ Meeting Information

Register



	Sun	Mon	Tue	Wed	Thu	Fri	Sat
11am							
12pm		ACTG-04A-1804 ✕		ACTG-04A-1804 ✕			
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							
8pm							
9pm							

Click on the Register button to register for this course section with permission to add. You can register individual classes by using the Register button below the class listing or by using the Register button in the upper right corner of the screen to register multiple classes at one time. When the course is registered it will appear in Green on your calendar.

There are several reasons why you may not register even if you have an Add Code Authorization.

- your course was not planned in Student Planning
- you have not met the pre-requisite
- you need to re-apply for the current term
- you have a fees or registration hold

[Academics](#) · [Student Planning](#) · [Plan & Schedule](#)

Plan your Degree and Schedule your courses

NEW APPLICATION REQUIRED
<http://www.mccd.edu/getstarted/apply.html>

[Schedule](#) [Timeline](#) [Advising](#) [Petitions & Waivers](#)

If you have issues using this Add process contact Admissions and Records at admissions@mccd.edu