



# Registered Nursing Enrollment Policies & Application Guide for Fall 2021 & Spring 2022

## **NEW Applicants & LVN to RN Pathway Applicants**

Your application will **ONLY** be accepted during the dates/times listed on the Merced College Allied Health website:

<http://www.mccd.edu/academics/alliedhealth/nurse-registered/apply.html>

The application link will be available in the Spring.  
Check the website regularly for updates.

## **Notice to Re-Applicants:**

All re-applicants for the Fall 2021 & Spring 2022 application period (and onward) will now be considered **NEW applicants**. Please follow the directions just as a new applicant would. Make sure to upload any documentation required as the Allied Health Office no longer has your information on file. See above for application submission information.

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## Preface

The Registered Nursing Enrollment Policies & Application Guide is revised annually and is designed to provide information that will assist the applicant in becoming better acquainted with the policies and procedures governing entry into the nursing programs. **As it is revised annually, the applicant is responsible for determining how the revisions, if any, would affect their application.**

The RN Admission Selection Criteria are approved by the College's Curriculum Committee and Board of Trustees. These requirements are part of a statewide plan coordinated through the California Community Colleges Chancellor's Office.

The multi-criteria application process utilized by the Merced College Registered Nursing Program follows the requirements from the Chancellor's office (originally approved under AB-1559).

The Merced College Catalog contains information about academic policies and course descriptions. It should be read in conjunction with this Handbook and is available online at <http://catalog.mccd.edu/>. The Merced College reserves the right to revise A.S. Degree Requirements and the selection procedure at any point. It is the applicant's responsibility to stay informed of the specific requirements and selection procedure for which they will be evaluated.

## Introduction

### **Merced College**

Merced College, founded in 1962, is a two year community college located in the central San Joaquin Valley. The College's mission, vision, core values and beliefs, and institutional student learning outcomes acknowledge the importance of meeting the needs of our students and contributing to an educated community.

### **Mission**

Growing our community through education and workforce training:

- lifelong learning
- basic skills
- career technical education
- transfer
- degree/certificate programs

Ensuring student success through equitable access, continuous quality improvement, institutional, and student achievement.

*The mission of the Merced College Registered Nursing Program is to prepare our students for careers as professional Registered Nurses that will best serve the community to a recognized standard of excellence. The Merced College Registered Nursing program focuses on 1) student success; 2) cultural diversity; 3) interrelationships of life experiences and knowledge; by providing a continually improving educational program which is accredited by the California Board of Registered Nursing. The Merced College Registered nurse graduate is educated for full participation in the life of the community, both professionally and as a citizen, and is instilled with a commitment to continued professional growth and lifelong learning.*

## Program Goals

The Program Goals of the Merced Nursing Program reflect the mission of the program and align with those of Merced College and include:

1. Obtain licensure to practice as a Registered Nurse through successful completion of the NCLEX-RN® Examination.
2. Function as a beginning nurse in acute, intermediate, long-term, and ambulatory healthcare settings.

3. Utilize best practices as the foundation for the delivery of health care to the patient and family.
4. Contribute to quality improvement of health care to support quality, safe, patient-centered nursing care.
5. Incorporate lifelong professional and personal development as part of one's identity as a nurse.

### Aggregate Program Outcomes

To measure success, the Merced ADN Program expects to attain the following aggregate program outcomes:

1. Eighty percent of students will complete the program within 150% of the length of the program.
2. The pass rate of first-time NCLEX-RN® test takers will be at or above the national mean. Eighty percent of graduates will be working in a Registered Nurse position or enrolled in a higher degree nursing program within one year after graduation. Eighty percent of graduates surveyed will report satisfied or very satisfied with the education they received in Merced's Nursing Program.
3. Eighty percent of employers surveyed will report agree or strongly agree the education the new graduates received at Merced's Nursing Program provided them with the knowledge, skills, and attitudes to perform well on initial employment.

### Program Student Learning Outcomes

Faculty believe in the importance of incorporating professional standards, guidelines, and competencies as the basis for the nursing curriculum. The program must reflect current nursing practice. To this end, a rigorous and thorough examination of the current literature on nursing practice and nursing education was conducted. These findings guided the development of the program student learning outcomes. Additionally, faculty examined the current healthcare environment in the Merced area. The program student learning outcomes, along with their related competencies, reflect the expected behaviors of the graduates of Merced's Nursing Program. Therefore, these program student learning outcomes are used to organize the curriculum, and guide all activities related to the teaching/learning process, including delivery of instruction and evaluation of student progress. The six student program learning outcomes are:

1. Provide quality, safe, patient-centered nursing care through evidence-based practice.
2. Participate in collaborative relationships with members of the interdisciplinary team to provide and improve patient care.
3. Engage in critical thinking skills and strategies and clinical reasoning necessary to provide quality patient care.
4. Provide leadership in a variety of healthcare settings for diverse patient populations.
5. Use information technology to communicate, manage knowledge, mitigate error, and support decision-making.
6. Function as a competent nurse assimilating all professional, ethical, and legal principles.

*The documentation from which these program student learning outcomes flow is presented in the next section.*

**The Program Student Learning Outcomes align with Institutional Student Learning Outcomes as follows:**

1. Provide quality, safe, patient-centered nursing care through evidence-based practice. **Merced College outcome related to cognition: Assess the impact of science and technology on the world. Patient-**

**centered relates to Merced College’s outcome related to Global & Community Consciousness: Distinguish and understand diverse cultures.**

2. Participate in collaborative relationships with members of the interdisciplinary team to provide and improve patient care. **Merced College outcome related to communication such as: Read and analyze written communication appropriate to the subject and Comprehend, analyze, and utilize aural and visual communication in its various modes.**
3. Engage in critical thinking skills and strategies and clinical reasoning necessary to provide quality patient care. **Merced College outcome related to Use Critical thinking skills to analyze, synthesize, and evaluate ideas and information.**
4. Provide leadership in a variety of healthcare settings for diverse patient populations. **Merced College outcome related to Personal development and life-long learning: Demonstrate self-management, maturity, and growth through practices that promote physical, mental, and emotional well-being, such as: Analyze and apply interpersonal skills.**
5. Use information technology to communicate, manage knowledge, mitigate error, and support decision-making. **Merced College outcome related to communication such as: Comprehend, analyze, and utilize aural and visual communication in its various modes.**
6. Function as a competent nurse assimilating all professional, ethical, and legal principles. **Merced College outcome related to Personal development and life-long learning: Demonstrate self-management, maturity, and growth through practices that promote physical, mental, and emotional well-being, such as: Demonstrate an understanding of life-long learning (professional principle) and Evaluate and adhere to professional and ethical standards.**

## Core Performance Standards

### Core Performance Standards for Nursing Students\*

Every nursing applicant and student is required to have the following abilities in order to perform safe, effective professional nursing care.

<b>Critical Thinking</b>	Critical thinking ability sufficient for clinical	<ul style="list-style-type: none"> <li>Identify cause and effect relationships in clinical situations</li> <li>Use scientific method in development of care plans</li> <li>Evaluate effectiveness of nursing interventions</li> </ul>
<b>Professional Relationships</b>	Abilities sufficient to establish interaction with a diverse population, individuals, families and groups	<ul style="list-style-type: none"> <li>Establish rapport with patients and colleagues</li> <li>Ability to engage in conflict resolution</li> <li>Demonstrate peer accountability</li> </ul>
<b>Communication</b>	Ability for professional interactions with others in verbal and written form	<ul style="list-style-type: none"> <li>Explain treatment procedures, initiate health teaching, accurately document</li> <li>Interpret nursing actions and client responses</li> </ul>
<b>Movement</b>	Physical abilities sufficient to move from room to room and maneuver in small spaces	<ul style="list-style-type: none"> <li>Move around in patient rooms, work spaces and treatment areas</li> <li>Administer cardiopulmonary resuscitation</li> </ul>
<b>Motor Skill</b>	Gross and fine motor skills sufficient to provide safe and effective nursing care	<ul style="list-style-type: none"> <li>Calibration and use of equipment</li> <li>Therapeutic positioning of patients</li> <li>Ambulating patients</li> <li>Transferring patients from bed to chair</li> <li>Ability to lift 30 pounds</li> </ul>
<b>Hearing</b>	Auditory ability sufficient to assess and provide safe and effective nursing care	<ul style="list-style-type: none"> <li>Ability to hear monitoring device alarms and other emergency signals</li> <li>Ability to discern auscultated sounds, heart sounds and cries for help</li> </ul>
<b>Visual</b>	Visual ability sufficient for observation and assessment in nursing care	<ul style="list-style-type: none"> <li>Ability to observe patient condition and responses to treatment</li> <li>Ability to discern colors</li> <li>Ability to discern changes in color shading</li> </ul>
<b>Tactile</b>	Tactile ability sufficient for physical assessment	<ul style="list-style-type: none"> <li>Ability to palpate in physical assessment and in various therapeutic procedures</li> <li>Ability to discern changes in skin temperature</li> </ul>

\*Southern Regional Education Board (SREB) Council on Collegiate Education for Nursing

## LVN to RN Pathway

The pathway for California Licensed Vocational Nurses requires one academic year beyond completion of the prerequisite courses, non-Nursing breadth requirements, and Competencies. LVN to RN Pathway students enter into the third semester of the RN curriculum identified above **after** the completion of REGN-01/REGN-02 and all other prerequisites. Applicants submit an application found on the Allied Health website. Graduates will earn the Associate in Science Degree upon completion of designated courses and competency requirements. Communication, natural and social science, and nursing courses must be completed with a grade of "C" or better to be eligible for licensure requirements of the State Board of Nursing and to meet the admission requirements for the RN Program.

**Applications for the LVN to RN pathway will be accepted each Spring. Specific day & times will be noted on the website.** Enrollment eligibility to the LVN to RN pathway requires the completion of previously identified prerequisite courses. Applicants must meet the same selection requirements as generic RN students entering the program in the first semester. Only those students formally accepted into the program may register for courses identified as Registered Nursing Curriculum. Students may, however, enroll in other courses designated as non-Nursing program requirements while awaiting selection into the program.

## LVN to RN “30 Unit Option”

In compliance with regulations by the California Board of Registered Nursing, Licensed Vocational Nurses (LVNs) may seek eligibility for the RN licensure exam (NCLEX-RN) without meeting the requirements for an Associate of Science degree by successfully completing the “30-unit option”. Students who select this option will be required to sign a statement of understanding regarding the limitations of this option. Students who select this option are eligible for licensure in California, **but may not be able to attain endorsement for licensure in other states** without the AS degree in registered nursing. Students interested in the “30-unit option” are encouraged to make an appointment with the RN Director to discuss further.

The “30-unit option” consists of completing, with a grade of “C” or better all required courses:

<b>Courses to Complete Before Admission to the MC Nursing Program Course</b>	<b>Units</b>
BIOL-18 Principles of Physiology	4
BIOL-20 Microbiology	4
REGN-01/REGN-02 Transition LVN to RN	3
Prerequisite Total	11

  

<b>Courses to be Completed After Admission to the MC Nursing Program</b>	<b>Units</b>
REGN-34	10
REGN-44	9
RN Program Total	19
30 Unit Option	30

Competencies Required for Placement with grade “C” or above:

- Science Competency - Anatomy and Physiology, and Microbiology or equivalent courses
- Nutrition and Psychology Competency - Nutrition and Developmental Psychology or equivalent courses
- Reading/Writing Competency - English-01A or equivalent courses

LVN to RN Pathway students will receive priority placement over LVN to RN 30-unit option students. Upon completion of this option an Associate Degree in Nursing (ADN) **will not** be granted. The school is only the facilitator of the minimum requirements needed to apply for the NCLEX-RN exam. A degree in General Education or other majors may be obtained at any time.

- Employment may be limited. For example, Veterans Administration Hospitals and the military require that an RN have an ADN and/or BSN for employment/commissions respectively.
- It is uncertain whether BSN programs will accept a "30-unit Option" RN from California for admission.

## General Information for Nursing Applicants

### 1. Policy for Science Recency Requirements

It is recommended that the science prerequisite courses be completed within five years of acceptance into the program. Whenever a course taken by the applicant is not exactly equal to the prescribed prerequisites, the applicant must first submit an official transcript to the Institutional Evaluator to determine equivalency. The equivalency process must be completed and approved. The applicant will need to attach a copy of an approved substitution form with your application to the RN program. ***It is the applicants' responsibility to obtain a copy of past college catalogs or course descriptions, to assist in the establishment of equivalencies.***

### 2. Guidelines for Prerequisite Science Course Equivalencies

**Microbiology** - Must be at least a four-unit semester college course with a lab, and content must include the fundamental aspects involving the identification, morphology, metabolism, pathogenicity and genetics of microorganisms.

**Anatomy and Physiology** - Must be at least four-unit semester college courses EACH with a lab. Content must include the relationships of structure and function of the cellular, skeletal, muscular, circulatory, respiratory, digestive, excretory, secretory, reproductive, and central and autonomic nervous systems of the human body.

### 3. Challenge/Advanced Placement for Military Personnel into the ADN Program

Qualified applicants may apply for advanced placement in the RN program. Advanced placement is defined as entering the program at a level beyond the first semester. Applicants will be admitted on a space available basis only. Admission applications and supporting documents must be submitted to the Allied Health Division at least 90 days before the beginning of the semester. Submission of previous course outlines, syllabi, or other materials and/or passing written and performance placement examinations encompassing previously learned nursing content may be required. Following the evaluation of previous course work a determination of placement will be made. Individuals seeking advanced placement must meet the multi-criteria selection application requirements for consideration.

More information can be found on the Allied Health website under “Military Credit” here:  
<http://www.mccd.edu/academics/alliedhealth/nurse-registered/apply.html>

### 4. Readmission Policy & Procedure

Readmission to the Registered Nursing Program after successful completion of the first semester is dependent upon space availability. After review of written and performance achievement evaluations and/or interview with the teaching team and the Program Director, a decision will be made using the following procedure:

Readmission Procedure:

- a. A student who withdraws from the program for any reason before successful completion of the first semester must reapply for admission to the program through the general admission process. No special consideration will be given.

Applicants may only be accepted to the program a maximum of two times.

- b. Students who withdraw from the program after satisfactory completion of one or more semesters must submit a letter requesting reentry into the program to the Allied Health Division at least 30 days prior to the semester for which they are applying.



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- c. Readmission of students who have performed unsatisfactorily in the program and for whom withdrawal was recommended or failure of a course resulted, will be based upon the following:
- i. Students whose previous performance in a program was not satisfactory will be considered for readmission one time only. Applications must be made within one semester of withdrawal or dismissal.
  - ii. Submission of a letter requesting reentry into the RN Program to the Allied Health Division at least 30 days prior to the semester for which they are applying.
  - iii. Submission of evidence and/or demonstration that instructor's written recommendations for readmission have been satisfactorily fulfilled.
  - iv. A written and/or performance examination encompassing previous content may be required for assessment purposes.
  - v. For students dismissed for safety considerations, readmission will not be recommended.

### 5. Credit-by-Examination

The Merced College Credit-by-Examination policy is outlined in the College Catalog. Exams may include teacher-made final examinations, standardized tests, and/or performance criteria. Course outlines, course objectives and textbook/reference reading lists will be available to the student at least four weeks before the exam is scheduled. Students successfully passing exams will be assigned the grade based on their total score.

### 6. History of Convictions

Applicants will be required to pass a background check prior to clinical rotations. Applicants should be aware of the provisions of the California Nurse Practice Act which requires the Board of Registered Nursing to review the history of previous misdemeanor and felony convictions. In those cases where offenses bear a substantial relationship to the Nursing profession, the Board of Registered Nursing may withhold licensure. See "Policy Statement on Denial of Licensure" in the appendices. Failure to pass drug screening may result in release from the program.

### 7. Drug Screening

**Refer to page 15.**

### 8. Estimated RN Program Costs - 4 semesters

*Enrollment Fee* \$46/Unit (1 <sup>st</sup> 12 units; 2 <sup>nd</sup> 10 units; 3 <sup>rd</sup> 10 units; 4 <sup>th</sup> 9 units)	\$1,886.00
*Student Health Fee* (\$21 x 4 semesters)	84.00
Student Representation Fee (\$2 x 4 semesters)	8.00
Student Body Fee (\$5 x 4 semesters)	20.00
Transportation Fee (each semester: \$9.95 12 units or more; \$5.95 less than 12 units)	27.80
Parking (\$20 x 4 semesters)	80.00
Physical Exam, Labs, Immunizations	300.00
Uniforms	180.00
CPR Certification – BLS (American Heart Association)	80.00
Books	2,200.00
Clinical Supplies (watch with second hand, stethoscope, scissors, Kelly clamp, pen light)	100.00
Criminal background check/drug screening/Immunization Tracker	110.00
Graduation Nursing Pin	50.00
Licensure Expenses (end of program)	451.00
*Subject to change by State regulations.	
<b>Total Estimated Cost</b>	<b>\$5,576.80</b>

9. Uniforms  
Information will be provided at the mandatory orientation.
10. Transportation  
It is advisable that all students have a car at their disposal and a valid California driver's license.  
Travel to clinical agencies may involve travel to adjacent counties.

### Transfer

Credits earned in the Merced College Registered Nursing Program may be transferable to California State Universities. Since prerequisite science and social science courses vary at each institution, students are advised to consult the catalog of their intended transfer school and establish a transfer plan with the Allied Health Counselor.

Other courses which are not required, but complement the RN curriculum include:

NUTR-10	Nutrition
VOCN-46A	Applied Math for Pharmacology
ALLH-67	Medical Terminology
ALLH-63	Nurse Assistant

Students are encouraged to take one or several of these courses if they have an identified need or are waiting for admission and have completed all other course work. All of the above courses can qualify for points in the application process. See Point Criteria Grid on the Allied Health website (found at [www.mccd.edu/alliedhealth](http://www.mccd.edu/alliedhealth) -> "Registered Nursing" -> "How to Apply").

### Sequencing of Courses

The program is designed to culminate in these student learning outcomes. Therefore, each course is leveled based on these outcomes as well as populations of patients. The sequencing of courses reflects higher cognitive levels, a different patient population, and/or more complexity in patient care provided in a variety of healthcare settings. Patricia Benner's Model of Novice to Expert is used in the development of the professional nurse. Courses build to assist students with their journey to advanced beginner by graduation, prepared to become competent nurses as they experience their first two years of practice (Benner, Tanner, & Chesla, 2009).

**Copied from the MC 2020-2021 Catalog**

[http://www.mccd.edu/getstarted/catalog/MC\\_Catalog\\_2020-21\\_C\\_Book.pdf](http://www.mccd.edu/getstarted/catalog/MC_Catalog_2020-21_C_Book.pdf)

**Program Requirements:**

**Required courses (non-nursing) which also fulfil A.S. Breadth requirements: (9 Units)**

COMM-01 Fundamentals of Speech .....3

or

COMM-01H Honors fundamentals of Speech (3)

or

COMM-04 Small Group Discussion & Problem Solving (3)

or

COMM-05 Interpersonal Communication (3)

SOC-01 Introduction to Sociology.....3

or

SOC-02 Contemporary Social Problems (3)

or

SOC-03 Marriage and the Family (3)

Or

ANTH-02 Sociocultural Anthropology (3)

PSYC-01A Introduction to Psychology.....3

or

PSYC-01AH Honors Introduction to Psychology (3)

or

PSYC-09 Human Development (3)

or

CLDV-09 Human Development (3)

*Note: Students are encouraged to meet with a counselor to ensure all other graduation breadth requirements have been met to complete an AS Degree in Nursing.*

**Required courses (nursing): (41 Units)**

**First Semester**

REGN-15 Foundations of Nursing.....9

REGN-18 Pharmacology In Nursing Practice.....3

**Second Semester**

REGN-24 Acute Medical/Surgical and Nursing of the Childbearing Family .....10

**Third Semester**

REGN-34 Advanced Medical/Surgical Nursing and Pediatric Nursing..... 10

**Fourth Semester**

REGN-44 Acute Medical/Surgical Nursing and Mental Health Nursing.....9

**Units towards the Major: (41 Units)**

Prerequisite for Admission: (19-20 Units)

Additional BRN Requirement: (3 Units)

Completion of MCCD-GE Breadth pattern: (23 Units)

Double Counting (15 Units)

**Total units: (71-72 Units)**

**Competencies as required by Merced College for graduation:**

Writing: Met by completion of ENGL-01A within program prerequisites.

Math: Met by MATH-C or MATH-62 or MATH-61 or equivalent or higher level Math course.

Reading: Met by completion of A.S. Breadth courses with “C” grade or better.

## Grid of Comparable Prerequisite Courses

This grid (found at [www.mccd.edu/alliedhealth](http://www.mccd.edu/alliedhealth) -> “Registered Nursing” -> “How to Apply”) represents catalog lower division pre/corequisite coursework preparation for admission to the Registered Nursing Program at Merced College. It is published for informational purposes only. Although every effort has been made to ensure its accuracy, errors do occur. This is not considered an irrevocable contract between Merced College and the student. Final acceptance of lower division pre/corequisite courses will be determined by the Nursing Department Admissions Committee.

All applicants are required to upload transcript(s) with their application. If you completed your prerequisite courses, general education and Math C (or higher) coursework required for an A.S. degree in Nursing at a **college other than Merced College: You MUST submit official transcripts to the Evaluation office. See page 13 for further information.**

**If your course(s) is/are not listed on the grid, you MUST HAVE A MERCED COLLEGE COUNSELOR INITIAL and SIGN the “GPA & Prerequisite Course Form” verifying equivalency or your application will be denied. See page 13 for further information.**

Contact the evaluation office: <https://www.mccd.edu/resources/admissions-records/contact.html>.

## Program Application Process

Your application will ONLY be accepted during the dates/times listed on the Merced College Allied Health website: <http://www.mccd.edu/academics/alliedhealth/nurse-registered/apply.html>

The application link will be available in the Spring. Check the website regularly for updates.

Up to 60 students will be accepted for the next academic year (1/2 for Fall and 1/2 for Spring – based on grant funding). To assist you in the application process, we have provided helpful links on the Allied Health website. These links can be found at [www.mccd.edu/alliedhealth](http://www.mccd.edu/alliedhealth) -> “Registered Nursing” -> “How to Apply.”

## Minimum Requirements for Selection

***Students not meeting these minimum qualifications are ineligible to apply.***

### 1. High School Education or the Equivalent

An applicant must meet the general preliminary education requirement of a high school education in the United States or the equivalent. Upon request of the Board, an applicant shall provide evidence of education equivalent to completion of a high school course of study in the United States by submitting one of the following:

- A high school diploma received from a U.S. high school.
- A General Education Development Certificate.
- A degree from any junior college, college or university accredited by a state agency authorized to accredit such institutions
- An evaluation by a high school, unified school district, junior college, college, university or board of education which the board determines, after review, establishes that an education equivalent to a high school education in the United States was obtained in this or another state or in any foreign country. **See Foreign transcripts - Formal Evaluation on page 13.**

### 2. GPA of 2.5 or higher

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Successful completion of all program prerequisites with a grade of “C” or better and combined

GPA of 2.5 or higher (**\*Recommended** completion within five years of acceptance to the program):

ENGL-01A	College Composition and Reading <b>OR</b> ENGL-13/PHIL-13/H Critical Reasoning & Writing
BIOL-16*	General Human Anatomy
BIOL-18*	Principles of Physiology
BIOL-20*	Microbiology
MATH-61, 62 or C	Intermediate Algebra or equivalent course (or higher Math course)

### 3. **4 or more repeats = Ineligible to Apply**

**Repeats are considered W, D, F or Incompletes** in any of the three Life Sciences (Anatomy, Physiology, and Microbiology) attempted in the past 5 years. Repeating Life Science courses that you previously earned an A, B, or C in within the past 5 years are also considered repeats. If an applicant has 4 or more repeats, they are ineligible to apply. Note: Math & English courses DO NOT apply as repeats. **EW(s) (Eligible Withdrawal) on your transcript(s) DO NOT count as repeats.**

### 4. **Minimum of 62% on FIRST ATTEMPT of the ATI TEAS test**

All Students applying to the Merced College Registered Nursing program must meet the minimum passing score of 62% on their **FIRST ATTEMPT** of the ATI TEAS test (**TEAS V is no longer accepted**). Look very closely at the example of the Individual Performance Profile we provided on the Allied Health website (found at [www.mccd.edu/alliedhealth](http://www.mccd.edu/alliedhealth) -> “Registered Nursing” -> “How to Apply”). This is the **ONLY** version we will accept. **If you submit another document from ATI that is not what we required, your application will be rejected – No Exceptions.**

**You must submit your Individual Performance Profile printouts for other attempts (possibly for earlier versions).**

*If you are experiencing difficulties locating this exact profile on your ATI account, contact ATI at (800) 667-7531 (Online Support).*

Limited supplies of the ATI TEAS review books may be checked out from the Merced College Learning Resource Center. Other practice links may be accessed on the Registered Nursing web page. ATI does provide (for a fee) remediation and study guides on their website. The Merced College RN program highly recommends that students prepare for the ATI TEAS test due to the need to achieve a “first attempt” minimum score of 62.

### **Requirements 5 through 7 are for LVN to RN Pathway Applicants ONLY**

5. Copy of your Current LVN License from the BVNPT website OR a Color copy of your physical card that reflects expiration date. You must provide either or your application will be rejected – No Exceptions.
6. Official Transcripts verifying completion of your LVN Program (unofficial transcripts if you completed the LVN Program at Merced College). You must provide this or your application will be rejected – No Exceptions.
7. Catalog Course Descriptions of your LVN Program Courses. Merced College requires ALL catalogs be available online for public viewing. For example, the LVN Program course descriptions are located on the link below; click on this years’ catalog year 2020-2021, and you will find these descriptions on pages 212-214. For those having completed a LVN Program outside of Merced College, yours will look differently. Merced College Catalogs will also look different from year to year. Do NOT UPLOAD the entire catalog, just the pages that reflect the courses we are requesting. You must provide these or your application will be rejected – No Exceptions. <http://www.mccd.edu/getstarted/catalog.html>

## Step by Step Procedure for Application

**Step 1.** New and Returning Students will be required to apply for college admission and complete appropriate registration procedures, and obtain a Student I.D. number and card. Further Registration information is available online at [www.mccd.edu](http://www.mccd.edu) -> “Admissions & Aid” -> “How to Apply.”

**Step 2.** Read the entire “Registered Nursing Enrollment Policies & Application Guide,” CAREFULLY. Compare your prerequisites to the grid found at [www.mccd.edu/alliedhealth](http://www.mccd.edu/alliedhealth) -> “Registered Nursing” -> “How to Apply.”

**Step 3.** If you completed your prerequisite courses, general education and Math C (or higher) coursework required for an A.S. degree in Nursing at **Merced College:**  
**Your Unofficial Merced College Transcript must be obtained from the Admissions & Records Office. You cannot print it from your Student Portal.** For assistance obtaining a copy of an Unofficial Merced College Transcript, email [admissions@mccd.edu](mailto:admissions@mccd.edu).

*If you **ONLY** completed courses at Merced College and no other college or institution, you may skip steps 4 & 5.*

**Step 4.** All applicants are required to upload transcript(s) with their application. If you completed your prerequisite courses, general education and Math C (or higher) coursework required for an A.S. degree in Nursing at a **college other than Merced College: You MUST submit official transcripts to the Evaluation office.**

You will need to request **two copies** of your official transcript(s) from all institutions other than Merced College:

### 1<sup>st</sup> Copy Required

**You need to have an official copy of your transcript sent directly from your institution to the Merced College Admissions & Records office by January 29<sup>th</sup>, 2021.** This allows counselors the necessary time to review & sign-off the “GPA & Prerequisite Course Form.”

### 2<sup>nd</sup> Copy Required

You also need to request an official transcript(s) sent directly from your institution(s) to you. Plan to submit a copy (PDF) of your official transcript(s) with your RN application to the Allied Health Department at the time of application. We understand that once you open the copy, it becomes unofficial. This will be accepted for this application.

**Students are responsible for ensuring their course work is equivalent to college requirements.**

**More information about submitting Official & International transcripts can be found here:**  
<http://www.mccd.edu/resources/admissions-records/transcripts/submit-transcripts.html>

**Step 5.** **After your transcripts have been evaluated, students must schedule an appointment with an Allied Health Counselor** by phone (209-381-6478) or email ([ecounselor@mccd.edu](mailto:ecounselor@mccd.edu)) prior to the application deadline. You will need the following items for the counseling appointment:

- One set of official transcripts to be used for counseling purposes (High School Transcript, copy of Diploma, GED, or AA/AS degree or higher – See **Step 2**

- Other college catalogs, course descriptions
- If prior military service, DD214
- Military Credits
- Foreign transcripts - Formal Evaluation

**Students with international (outside the U.S.) transcripts will need to have them evaluated for U.S. equivalency.** International transcripts must be officially evaluated by the following agency:

Educational Records Evaluation Service, Inc. (ERES)  
2480 Hilborn Rd., Ste. 106  
Fairfield, CA 94534  
(P) 707-759-2866  
Email – [edu@eres.com](mailto:edu@eres.com)  
[www.eres.com](http://www.eres.com)

**Step 6:** The application can be found on the Allied Health website:

<http://www.mccd.edu/academics/alliedhealth/nurse-registered/apply.html>

Once available, the application will need to be filled out online. Before beginning, read it thoroughly and make sure you have any required documentation ready to be uploaded. Check the website for the application window that applies to you. We will ONLY be able to accept your application during the appropriate day(s) and times, as listed on the website. **Review your application carefully before submitting.**

**Step 7:** Applicant Notification Alert:

Once you have submitted your application, you will see the “Applicant Notification Alert.” Make sure to save or take a picture of this as it has information concerning when and how applicants will be notified.

**All applications submitted on the application day will be reviewed at a later date. If it is determined minimum requirements have not been met or an incomplete application packet is submitted, the applicant will not be considered for the selection process. Disqualified applicants will be notified by email and the deficiency will be identified.**

**Step 8:** LVN to RN Pathway Students Only: Refer to page 6.

## Acceptance

### *Acceptance Process*

- If selected for an RN class, the applicant must reply regarding acceptance of admission. The acceptance letter will outline all details. Failure to notify the Allied Health Office with an “Intention to Enroll” in the prescribed time constitutes grounds to assign the applicant’s position to an alternate and the previous applicant’s name will be removed from the incoming class roster.
- Evidence of good physical and emotional health is important and a Health Screening Survey is required of each Selectee. See “Core Performance Standards” on page 5, which identifies the cognitive, sensory, affective, and psychomotor performance requirements that students are required to perform to successfully complete the program.

### ***Requirements for Accepted Applicants Only***

The following must be completed prior to starting the first course in the RN program and is addressed at the orientation session:

- 1) Health Clearance (including necessary immunizations or proof of immunity by titer)
- 2) Criminal Background Check (requires proof of valid social security number)
- 3) Background Check & Drug Screening
  - a. Pass background checks and/or drug screens performed by the clinical facilities. Submission accomplished through the San Joaquin Valley Nursing Education Consortium for background check and drug screening. An additional background check and drug screen is required prior to the start of the fourth semester for the mental health rotation. This requires an active social security number or ITIN (Individual Taxpayer Identification Number).  
  
*Note: Criminal background check and drug screen is repeated between the third and fourth semesters as a requirement prior to the mental health rotation.*
- 4) Submit proof of current American Heart Association (AHA) CPR certification for BLS Provider, Healthcare Provider or Professional Rescuer.

Once accepted into the program, the student must be able to:

- Attend clinical hours involving day, evening, and weekend shifts. Typical hours are either 6:30am-2:30pm or 6:30am-6:30pm. Some traveling to facilities in adjacent counties is required.
- Visit the hospital the day or evening prior to scheduled clinical experience for patient data collection.
- Maintain Health Clearance

**Failure to meet standards in any of these areas will result in non-acceptance into or dismissal from the RN program.**



## From the California Board of Registered Nursing ([www.rn.ca.gov](http://www.rn.ca.gov))

### License Discipline and Convictions

Upon renewal of a registered nurse license, the Board requires licensees to indicate if they have had any license disciplined by a government agency or other disciplinary body; or if they have been convicted of any crime in any state, U.S. territory, military court or other country since they last renewed their license.

- [Reporting License Discipline and Convictions](#)
- [Frequently Asked Questions](#)

### Reporting License Discipline and Convictions

"Conviction" includes a plea of no contest and any conviction that has been set aside or deferred pursuant to [Section 1000](#) or [1203.4 of the Penal Code](#), including infractions, misdemeanor, and felonies. It is not necessary to report a conviction for an infraction with a fine of less than \$1,000 unless the infraction involved alcohol or controlled substances. However, any convictions in which a plea of no contest was entered and any convictions that were subsequently set aside pursuant or deferred pursuant to [Section 1000](#) or [1203.4 of the Penal Code](#) must be disclosed. "License" includes permits, registrations, and certificates. "Discipline" includes, but is not limited to, suspension, revocation, voluntary surrender, probation, or any other restriction.

The following information must be provided for each license discipline or conviction sustained:

- A detailed written explanation describing the circumstances and events that led to your arrest(s) and conviction(s), including: date and place of arrest; arresting agency; court where case was heard; and sentencing information, including fines, courses, counseling, restitution, probation, parole, community service, and jail or prison time.
- Documents relating to the arrest, such as: police report, arrest report, booking report, complaint, citation or ticket.
- Documents from the court, such as: Notice of Charges, Complaint, or Indictment; Plea Agreement, Sentencing Order, Probation Order, or Judgment; Dismissal, Probation Release, or Court Discharge.
- Any related mitigating evidence or evidence of rehabilitation that you want to provide.

**NOTE:** See [Important Notice Regarding Your Application](#) for additional information for applicants with criminal convictions or discipline.

### Frequently Asked Questions

- **Do you have to report an arrest if you were not convicted?**  
No. You only need to report an arrest if you were convicted.
- **Do you have to report traffic violations and/or automobile accidents?**  
Yes, if a traffic ticket was issued and you were fined over \$1,000.
- **What happens if you can't obtain certified court documents and police reports on convictions?**  
You must submit written proof from the court or police department specifying inability to locate the required documents. The Board verifies this and bases its decision on other substantial information (e.g., letters of recommendation, evidence of rehabilitation, etc.).
- **Do you have to report non-payment of child support?**  
No. However, if your case is in the District Attorney's (DA) Office for non-payment, the DA notifies the Department of Consumer Affairs Family Support Unit. If you are deemed eligible for licensure, your license is issued on a temporary basis for 150 days. If at the end of that time period, you have not established a payment agreement with the DA's Office, your license is suspended.
- **Do you have to report a conviction that was expunged (i.e., conviction was stricken or deleted from official records)?**  
Yes. Pursuant to [Penal Code section 1203.4](#), you are required to report a conviction that was expunged. The law specifies that it does not relieve you from the obligation to disclose the conviction in response to any direct questions contained in any questionnaire or application for public office, for licensure by any state or local agency.
- **What happens if you fail to disclose all or part of your convictions?**  
Failure to disclose all or part of your convictions may be grounds for disciplinary action as you falsified information required on your renewal of licensure.

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- **Do you have to report misdemeanors, felonies and/or convictions which you pled nolo contendere?**  
Yes. Pursuant to [Business and Professions Code, section 2765](#), a plea or verdict of guilty or a conviction following a plea of nolo contendere is considered a conviction. Any conviction substantially related to the qualifications, functions and duties of a licensee can be grounds for discipline of a license.
- **Do you have to report convictions if you were under 18 years old and tried as an adult?**  
Yes. If you were under 18 years of age, but were tried and convicted as an adult, you are required to disclose the conviction.
- **Do you have to report military convictions or dishonorable discharge?**  
Yes. Any offense or violation during your military career must be reported to the Board.
- **How does the Board determine which violations are substantially related to the applicant's license?**  
Pursuant to [Title 16, California Code of Regulations, Section 1444](#), a conviction or act shall be considered to be substantially related to the qualifications, functions or duties of a registered nurse if to a substantial degree it evidences present or potential unfitness of a registered nurse to practice in a manner consistent with the public health, safety or welfare. Such convictions or acts shall include but not be limited to those involving the following issues:
  - Assaultive or abusive conduct including, but not limited to, those violations listed in [subdivision \(d\) of Penal Code Section 11160](#).
  - Failure to comply with any mandatory reporting requirements.
  - Theft, dishonesty, fraud, or deceit.
  - Any conviction or act subject to an order of registration pursuant to [Section 290 of the Penal Code](#).
- **How does the Board determine satisfactory rehabilitation of an "applicant for licensure" or licensee?**  
Pursuant to [Business and Professions Code sections 480 and 490](#), and [Title 16 California Code of Regulations, Section 1444](#), the Board utilizes the following general criteria to determine satisfactory rehabilitation:
  - The nature and severity of the act(s) or crime(s) under consideration.
  - Evidence of any act(s) committed subsequent to the act(s) or crime(s) under consideration.
  - The time that has elapsed since commission of the act(s) or crime(s) under consideration.
  - The extent to which the applicant has complied with any terms of parole, probation, restitution, or any other sanctions lawfully imposed.
  - Evidence, if any, of rehabilitation.
- **What does the Board look for on the Department of Justice (DOJ) and/or Federal Bureau of Investigation (FBI) reports?**  
The Board reviews the RAP sheets (i.e., criminal record reports) to ensure that the conviction history matches what you provided on your Report of Conviction form and to determine if the violation is related to the qualifications of a licensee.
- **How can you get a copy of your RAP sheet (i.e., criminal record report)?**  
You may request a copy of your RAP sheet from the Department of Justice (DOJ). DOJ requires you to complete a "Record Review Process" form, complete another fingerprint card and pay a fee for processing. To obtain more information on this process, you must contact DOJ directly.
- **How long does a conviction stay on your RAP sheet?**  
The information contained on your RAP sheet is retained indefinitely. Therefore, you should always report all convictions. Failure to disclose all past convictions may result in disciplinary action.

For more information, go to: <https://rn.ca.gov/applicant-enforcement.shtml>

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## Registered Nursing **Check-Off Sheet** (For Applicant Use ONLY)

To assist you in the application process, we have provided helpful links on the Allied Health website. These links can be found at [www.mccd.edu/alliedhealth](http://www.mccd.edu/alliedhealth) -> “Registered Nursing” -> “How to Apply.”

The application to the Registered Nursing Program asks for the following items/documentation - those with an asterisk (**) are required, while others are optional for additional points.	
<b>Program Application</b> <i>Documentation is required for ALL applicants.</i>	
<input type="checkbox"/>	<b>**Apply for college admission.</b> New and Returning Students will be required to <b>apply for college admission</b> and complete appropriate registration procedures, and <b>obtain a Student I.D. number, email address, and I.D card.</b> Further Registration information is available online at <a href="http://www.mccd.edu">www.mccd.edu</a> -> “Admissions & Aid” -> “How to Apply.”
<input type="checkbox"/>	<b>**You will need a personal email address</b> (the one you check most often); personal emails are considered yahoo, gmail, etc. and NOT associated with your job, Merced College or another school.
<input type="checkbox"/>	<b>**COPY</b> of High School Transcript or Diploma or GED or AA/AS degree or higher.
<input type="checkbox"/>	<b>**LVN to RN Pathway Applicants ONLY - COPY</b> of Current California LVN License
<input type="checkbox"/>	<b>**LVN to RN Pathway Applicants ONLY - Official Transcripts verifying completion of your LVN Program courses</b> (unofficial transcripts if you completed the LVN Program at Merced College).
<input type="checkbox"/>	<b>**LVN to RN Pathway Applicants ONLY - LVN Program Catalog Descriptions</b> - Merced College Catalogs can be found online at <a href="http://www.mccd.edu">www.mccd.edu</a> -> “Admissions & Aid” -> “How to Apply” -> College Catalog. - Example of a catalog description found online at <a href="http://www.mccd.edu/academics/alliedhealth/nurse-registered/apply.html">http://www.mccd.edu/academics/alliedhealth/nurse-registered/apply.html</a> )
<i>Reference page 12 of the “Registered Nursing Enrollment Policies &amp; Application Guide for Fall 2021 &amp; Spring 2022” for more information.</i>	
<b>Criteria I (A) – Veteran Status, Academic Degree, &amp; Health Care Certificate or License</b> <i>Optional – Satisfy 1 category for a maximum of 8 points</i>	
<input type="checkbox"/>	<b>Copy of Defense Department (DD) 214 Form (8 points)</b> Copy of <b>your</b> Defense Department Form DD-214, Honorable Discharge Required. Active service includes full-time Duty in National Guard.
<input type="checkbox"/>	<b>BA/BS Degree or higher (8 points)</b> Submit Official transcript from regionally accredited US College or university with degree posted or Foreign Transcript evaluated by an US agency verifying your degree equivalency.
<input type="checkbox"/>	<b>AA/AS Degree (6 points)</b> Submit AA/AS Degree Official transcript from regionally accredited US College or university with degree posted. Students with AA/AS Degrees from Merced College may submit unofficial transcript.
<input type="checkbox"/>	<b>Name of Health Care Certificate or License (5 points)</b> Types of Certificates and/or License include: LVN, Psych Tech, Rad Tech, Paramedic, Sonography Tech, CNA, EMT, HHA, Medical Assistant, Physical Therapist Tech or Phlebotomist. Licensed or certificated healthcare worker requires a copy of their <u>current</u> California certificate including name, certificate number, date of issue, and date of expiration.
<input type="checkbox"/>	N/A
<b>Criteria I (B) – Re-Applicant &amp; Additional Course Completion</b> <i>Optional – May satisfy both categories for a maximum of 2 points</i>	
<input type="checkbox"/>	<b>Re-Applicant (1 point)</b> Applicants who applied & qualified in June 2020 are eligible to earn 1 point as a Re-Applicant. No documentation required, this will be verified after submission of your application.
<input type="checkbox"/>	<b>Additional Course Completion (1 point)</b> 1 point for passing grades in <b>all 3 courses</b> : Nutrition (NUTR-10) <b>AND</b> Medical Terminology (ALLH-67) <b>AND</b> Applied Math for Pharmacology (VOCN-46A). Grades must be posted on transcripts at time of submission.
<input type="checkbox"/>	N/A

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Criteria II – Grade Point Average of Prerequisites <i>Documentation is required for ALL applicants.</i>	
<input type="checkbox"/>	<b>**GPA &amp; Prerequisite Course Form</b>
<input type="checkbox"/>	<b>**Unofficial Merced College Transcript</b> – If you’ve taken any courses at Merced College, your Unofficial Merced College Transcript must be obtained from the Admissions & Records Office. You cannot print it from your Student Portal. No exceptions. <i>DO NOT SUBMIT OFFICIAL Merced College Transcript.</i>
<input type="checkbox"/>	<b>**Official College Transcripts</b> from other colleges that includes your prerequisite courses, general education and Math C (or higher) coursework required for an A.S. degree in Nursing. <i>You need to have an official copy of your transcript sent directly from your institution to the Merced College Admissions &amp; Records office by January 29th, 2021. See page 13.</i>
Criteria III – Life Experience or Special Circumstance <i>Optional – Satisfy 1 category for 3 points</i>	
<input type="checkbox"/>	<b>Disabilities</b> Documented disability from a college/university Disability Support Program or from Merced College Disabled Students Program & Services (DSPS).
<input type="checkbox"/>	<b>Low Income/Socioeconomic Status</b> Proof of eligibility or proof of receipt of financial aid (such as an award letter/email). <i>Attach document(s) for the 2018-2019 OR 2019-2020 OR 2020-2021 year ONLY – e.g., California College Promise Grant (formerly BOG), Pell Grant or other federal grant, CalWORKS</i>
<input type="checkbox"/>	<b>Need to Work</b> Copy of 1 check stub during period of time enrolled in prerequisite courses. <i>W2’s ARE NOT ACCEPTABLE.</i>
<input type="checkbox"/>	<b>Disadvantages, Social and Educational Environment</b> Participation or eligibility for Extended Opportunity Programs & Services (EOPS) or TRiO. <a href="http://www.mccd.edu/resources/eops/about.html">http://www.mccd.edu/resources/eops/about.html</a>
<input type="checkbox"/>	<b>Refugee Status</b> Documentation or letter from United States Citizenship and Immigration Services (USCIS) or Department of Homeland Security.
<input type="checkbox"/>	<b>Work or Volunteer Experience in a Health Care Setting</b> Points are awarded with verification of a <b>minimum of 200 hours</b> worked or volunteered in a health care environment within the last <b>three</b> years from the application deadline. Submit an original letter from current/former employer verifying employment or volunteer experience. The letter must be printed on the organizations letterhead with an original signature. The letter must include Applicant’s name, start date, end date, number of hours per week (or total hours), job title, and department. Letter must also include a description of duties, including patient interaction or direct patient care that provides activities of daily living (examples: bathing, dressing, assistance with eating).
<input type="checkbox"/>	<b>Difficult/Personal Family Situation or Circumstance</b> Briefly explain situation or circumstances. <b>DO NOT ATTACH</b> additional pages. You may only use space provided on the online application.
<input type="checkbox"/>	<b>First-Generation College Student</b> (First generation college students are defined by the U.S. Department of Education as “Neither parent had more than a high school education.”). Briefly explain situation or circumstances. You may only use space provided on the online application.
<input type="checkbox"/>	N/A
Criteria IV – Documented Proficiency or Advanced Level Coursework in Languages other than English <i>Optional – Satisfy 1 category for 2 points</i>	
<input type="checkbox"/>	Official transcript from a U.S. regionally accredited college or university verifying four semesters of the same foreign language with a “C” or better for each semester.
<input type="checkbox"/>	Official transcript from a U.S. high school verifying four years of the same foreign language completed with a “C” or better.
<input type="checkbox"/>	Merced College RN “Foreign Language Certification Form”
<input type="checkbox"/>	N/A
Criteria V – ATI TEAS (Minimum of 62% score) <i>Documentation is required for ALL applicants.</i>	
<input type="checkbox"/>	<b>**All Students</b> applying to the Merced College Registered Nursing program must meet the minimum passing score of 62% on their <b>FIRST ATTEMPT</b> of the ATI TEAS test (TEAS V is no longer accepted). Look very closely at the example of the Individual Performance Profile we provided on the Allied Health website (found at <a href="http://www.mccd.edu/alliedhealth">www.mccd.edu/alliedhealth</a> > “Registered Nursing” -> “How to Apply”).  This is the <b>ONLY</b> version we will accept. If you submit another document from ATI that is not what we required, your application will be rejected – No Exceptions.  You must submit your Individual Performance Profile printouts for other attempts (possibly for earlier versions).



### Registered Nursing **Application Tips**

To assist you in the application process, we have provided “Helpful Information & Links” on the Allied Health website. These links can be found at [www.mccd.edu/alliedhealth](http://www.mccd.edu/alliedhealth) -> “Registered Nursing” -> “How to Apply.”

Take this application as serious as you would if you were applying for a job. Just ONE (1) thing wrong will have your application rejected. Double, or triple-check for accuracy. Have a friend, family member or someone trustworthy review your application. To assist you with the application process, please read the helpful tips below.

- **Continuously check the website for any updates.** You will want to read any and all updates for the most up to date information. This will help ensure you are filling out the application correctly.
- Make sure you do NOT have your “auto-fill” enabled. This may cause information to be filled in the incorrect place. Example: an applicant’s personal email address being automatically filled in for both the personal and Merced College student email address. This would result in your application being rejected.
- We require your Merced College student email address **AND** personal email address (the one you check most often); personal emails are considered yahoo, gmail, etc. and **NOT** associated with your job, Merced College or another school. If you put the same email twice (either MC or Personal), your application will be rejected – No Exceptions.
- Make sure your phone voicemail is enabled in the event we attempt to contact you by phone. You will also need to ensure your **email and phone inboxes are not full** and are still able to receive new messages/emails. Use an online search engine for how-to’s and troubleshooting if you need assistance with this.
- Always capitalize the first letters of your last name, first name, middle initial, street name, the state you reside in (example: CA, AZ, OR, etc.), employers, schools, etc.
- Do NOT upload personal statements/letters stating such things as your transcripts were delayed, your transcripts are already at the Admissions & Records department or that you can’t find your transcripts because your school is shut down, etc. This is not acceptable and your application will be rejected – No Exceptions.
- Although you may have submitted official transcripts from other schools to our Admissions & Records department for evaluation, the Allied Health department **DOES NOT HAVE ACCESS TO THEM**. Therefore, you must submit transcripts with your application to verify all prerequisite courses and repeats (if applicable) are complete. You may upload the same transcript(s) from last years’ application if you have not taken any additional courses.

#### **Incomplete applications will be rejected – No Exceptions.**

- Review ALL the transcripts you requested and verify that ALL YOUR PREREQUISITE COURSES are listed BEFORE you upload to your application.
- If you have an officially awarded college degree (Associate or Bachelor) that is visible on your transcript, you do not need to upload a high school diploma (Use the same transcript to upload in the multiples areas where your degree may be required). If you still feel the need to upload a copy of your high school diploma, you may do so.

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- We **recommend** you scan or take a photo of ALL the documents you are uploading in **color**. You will be able to do this at a copy center such as Kinkos, Staples, Office Depot, etc. Your personal devices (phone, tablet, iPad, etc.) may have those capabilities as well. Use an online search engine for how-to's and troubleshooting if you need assistance with this.
- Scan your documents as one file if they contain multiple pages. Example: Your transcript for Merced College has 3 pages – Do not save each page as an individual file, please scan the 3 pages all together as 1 single document. You will be able to do this at a copy center such as Kinkos, Staples, Office Depot, etc.
- Name your files correctly – example: Modesto Junior College Official Transcript, FAFSA 2020-2021, Starbucks check-stub, etc. This may prevent you from uploading documents in the wrong area or not uploading the correct one(s).
- Do not assume you can substitute courses. Make sure you verify on the Grid of Comparable Prerequisite Courses that your course(s) are listed. **IF your course(s) is/are NOT listed on the grid, you must make an appointment with an ALLIED HEALTH Counselor (call 209-381-6478 or email [ecounselor@mccd.edu](mailto:ecounselor@mccd.edu)) to verify equivalency. IF equivalency is verified, the counselor will SIGN your GPA & Prerequisite Course form.** Verbal approvals are NOT acceptable. An email trail from a counselor to you, is NOT acceptable. If a counselor is saying they do not need to sign for whatever reason, find one that will. If your course(s) is/are not listed on the grid, a counselor MUST sign off on the “GPA & Prerequisite Course Form” or your application will be rejected – No Exceptions.
- Make sure you sign the “GPA & Prerequisite Course Form” and that it is filled out CORRECTLY. The signature box is located on the bottom right corner of the document. If you do not sign this form, your application will be rejected – No Exceptions, EVEN IF EVERYTHING ELSE IS CORRECT.
- You may upload your “GPA & Prerequisite Course Form” (Criteria II) from last year’s application (2020) if there are **no changes**. In this case, you can use the previous form and do NOT have to see a counselor again to sign off on your prerequisites.
- You may upload your “Foreign Language Certification Form” (Criteria IV) from last year’s application (2020) if you have it saved.
- All Students applying to the Merced College Registered Nursing program must meet the minimum passing score of 62% on their **FIRST ATTEMPT** of the ATI TEAS test (**TEAS V is no longer accepted**). Look very closely at the example of the Individual Performance Profile we provided on the Allied Health website (found at [www.mccd.edu/alliedhealth](http://www.mccd.edu/alliedhealth) -> “Registered Nursing” -> “How to Apply”). This is the **ONLY** version we will accept. **If you submit another document from ATI that is not what we required, your application will be rejected – No Exceptions.**

**You must submit your Individual Performance Profile printouts for other attempts (possibly for earlier versions).**

*If you are experiencing difficulties locating this exact profile on your ATI account, contact ATI at (800) 667-7531 (Online Support).*

Limited supplies of the ATI TEAS review books may be checked out from the Merced College Learning Resource Center. Other practice links may be accessed on the Registered Nursing web page. ATI does provide (for a fee) remediation and study guides on their website. The Merced College RN program highly recommends that students prepare for the ATI TEAS test due to the need to achieve a “first attempt” minimum score of 62.