

(PROAC) Program Review & Outcomes Assessment Committee

Notes

Friday, August 28, 2020 2:00-3:30pm

via Zoom – Meeting URL: <https://MercedCCD.zoom.us/j/95805796225> Meeting ID: 958 0579 6225

Attendees: Komal Bandyopadhyay, Doug Kain, Deanna Abbruzzetti, Craig Vilhauer, Scott McCall, Michael Weepers, John Albano, William Baker, Caroline Kreide, Lonita Cordova, Seferina Ramirez, Susie Williamson, Jo Fawna Reali, Valerie Albano, Caroline Dawson, Edward Modafferi, Brandon Tenn, Sylvia Ruano, Libby Soria, Joey Merritt, Luis Flores, Arlis Bortner, Kelly Fowler, Bryan Tassey, Alana Perlin, Delia Esquivel, Aaron Gregory, Kirsty Brace, Mathew Warner, Soua Lee

Meeting called to order at 2:08 pm

1. Introductions and Committee roles

Members introduced themselves

2. Old Business:

- a. Any additional content for the Program Review and Assessment Overview website and/or the Canvas course on eLumen, Assessment, and Curriculum Training
Reminder that there are resources available to help with program review and assessments. A cheat sheet was also sent out with all the links to the different resources.
- b. Revising eLumen organization management import from Colleague (ongoing)

3. New Business:

- a. Update on New Deadlines for Program Review 2020 and upcoming years
The first Friday in October will be the deadline for program reviews. For this year, the deadline will be October 9.
- b. Template overview for 2019-20 Instructional Program Review in eLumen including Budget and Action Plans
Edward showed the location of the program reviews in eLumen and explained various aspects of the system including roles and budgeting. Edward is working on guide documents for program review.
- c. Updating schedule form for course SLO assessment– links available on Canvas and the Program Review and Outcomes Assessment website
The form that CATs will be using to request assessments will be posted on the assessment and the Canvas sites. CATs will need to mark an x on the semester the course needs to be assessed.
- d. Course SLO assessment form in eLumen and scorecards
The assessments faculty have received recently are for the Spring 2020 term. No new assessments have been scheduled yet for this semester. The course SLO assessment cycle was discussed.
- e. Service Area Outcomes and Assessments – How are they currently done in Student Services and Administrative Services?
All program reviews will be completed in eLumen this year.
- f. Updates on GELOs
Edward reminded everyone that GELOs still exist and need to be assessed. He is looking into a way to do this in Canvas. Information is attached to the cheat sheet sent with the agenda. More faculty are needed to participate in this process.
- g. Data Coaching and Cohort Training

Will be working one on one with each cohort to go over data and training.

- h. Update on working with assessment consultant from UC Davis
There is now a consultant available that can work with faculty to help with SLO assessments. It was suggested to postpone this until next semester when there are face to face classes and everyone is not so overwhelmed.
- i. Other?
Komal shared a document that shows the integration of program review, strategic planning and budgeting process. She explained the information in the document and requested feedback.

4. Announcements

- a. Meeting schedule for Fall semester - 3rd Friday of the Month from 2-3pm
Sept 18, Oct 16, Nov 20, Dec 18?
- b. **PROAC Office Hour from 3-3:30pm after the meeting**
- c. Other?

5. Adjournment

Meeting adjourned at 3:13 pm