

Standard I Documentation

Electronic Documentation - Available on MCNet.

IA: Mission

Board Goals

I B: Improving Institutional Effectiveness

EMPC Web Page

IMPC Five-Year Goals

SMPC Five-Year Goals

ASMPC Five-Year Goals

Standard I Documentation

Merced College Administrative Services Master Planning Committee (ASMPC) minutes (posted on MCNet under Accreditation)

Merced College Board Policy 2505

Merced College Catalog

Merced College CBRR minutes (posted on MCNet)

Merced College Classified Senate minutes

Merced College Committee Membership list

Merced College Curriculum committee minutes (posted on MCNet)

Merced College Curriculum Committee. Course outlines file (filed in Office of Institutional Research and in Office of Instruction)

Merced College Educational Master Planning Committee (EMPC) minutes (posted on (posted on MCNet under Accreditation) March 2002

Merced College Facilities Master Planning Committee (FMPC) minutes (posted on (posted on MCNet)

Merced College Faculty Handbook

Merced College Faculty Senate Resolution 4-03 Program Review

Merced College Instructional Master planning Committee (IMPC) minutes (posted on MCNet under Accreditation) December 2002

Merced College Planning Handbook

Merced College Student Services Master Planning Committee (SSMPC) minutes (posted On MCNet under Accreditation)

Merced College Technology Master Planning Committee (TMPC) minutes (posted on MCNet) March 2003

- Merced College 2004 Accreditation Self-Study -

Merced College VTEA minutes (posted on MCNet)

Merced College Board of Trustees. Board Meeting April 2002 and May 2002 minutes (Goals posted on MCNet under Accreditation)

Merced College Faculty Senate minutes (posted on MCNet)

Standard II Documentation

Electronic Documentation - Available on MCNet.

II A. Instructional Programs

Academic Honesty Procedure
Student Placement & Assessment
Curriculum
Transfer Information
CSU Transfer Data for Merced College
VTEA Reports
Merced College Catalog (without course descriptions)

II B. Student Support Services

SMPC Goals
Student Enrollment Analysis - Spring 2002
Merced College Catalog (without course descriptions)

II C. Library and Learning Support Services

Library Web Page
Library Annual Data Survey
LRC Five-Year Plans
 Audiovisual
 Library
 Reference
 Distance Education Support
 Technology Resource Center

Discussion Board

[Link to Discussion Board](#)

Documentation for Standard II A

Bauer, Robert. Narrative to accompany the profile of students taking developmental classes. Handout for Student Success Committee 2003.

California Community College Commission on Athletics. Article 1.

California Community College Transfers. Merced College. 2001-2002.

Cal Works Implementation Group (CWIG) agenda. October 16, 2003. Includes statistical reports of student data from Cal Works program.

Chancellor's Office. California Community Colleges. Human Resources Division. Minimum qualifications for faculty and administrators on California community colleges. November 1999.

Curtaz, Don. Merced College Fall 2002 Fact Book. January, 2003.

Intersegmental Major Preparation Articulated Curriculum (IMPAC) Annual Report, 2000-2001.

Merced College Agriculture Division

- Advisory Committee Meeting minutes. May 1, 2003
- Farm Budget subcommittee meeting minutes. May 9, 2002
- California Community College Agriculture course articulation numbering system web site sample pages. <http://www.ccagcans.com/agcans/>
- Statement on committee structure, Merced College Distance Education paperwork
- Merced College Distance Education student survey
- "How to get started in teaching a distance education/online class at Merced College"
- Merced College. Schedule of classes Summer/Fall 2003 excerpt on Internet courses.
- Distance Education checklist for faculty proposals.
- Distance Education Committee 5 Year Goals/Plan
- Request for continued offering of a course via distance education

Merced College Economic Development Advisory Committee meeting minutes. June 10, 2003.

Merced College Faculty Handbook 2003-04.

Merced College Industrial Technology Division. NATEF certification for Merced College Auto Program.

- Merced College 2004 Accreditation Self-Study -

Merced College Life Fitness Division. Philosophy of Life statement.

Merced College Student Eligibility Report form.

Merced College multimedia and Internet access room inventory. 2004.

Merced College. Curriculum Handbook. 2 volumes. Updated May, 2004.

Merced College. Humanities Division Meeting. Minutes. August 15, 2003. Sample to show initial dialogue on student learning outcomes.

Merced College. Radiography Program. Assessment plan. 1998-2003.

Merced College. Radiography Program. Mission statement/ Goals! Assessment of Outcomes Action Plan. 2002-2003 school year.

Merced College. Registered Nursing Faculty. Board of Registered Nursing self study report. 2003.

Merced College. Student Equity Plan. 2000.

Merced College. The ACT student opinion survey (SOS two-year) summary report. 22 Oct. 2003.

Merced College. Transfer Pathway handout. 2003-04.

Noel-Levitz. Retention opportunities analysis. Report of findings and recommendations. 2001.

Piro, Vince. "Student learning outcomes." <http://mc-net/officeinstruct/slo/>

Scroggins, Bill. Accreditation Standards: an overview with action points for Modesto Junior College. Powerpoint presentation August, 2003.

Scroggins, Bill. Student Learning Outcomes presentation. Powerpoint presentation, 2003.

Documentation for Standard II B

1. ACT Student Opinion Survey
2. The ACT Evaluation/Survey Service Statistical Comparison Report
3. Guidance Division Memorandum RE: Counselor Retreat and Recommendations
4. Merced College Guidance Division Program Review 2000-2001
5. Associated Students of Merced College Newsletter
6. Blue Devils Advocate
7. At Your Service (Student Services Newsletter).
8. Rudman/Gabriner presentation e-mail
9. Accuplacer Computer Placement Test
10. LAS SI (Learning and Study Strategies Survey)
11. CELSA (Combined English Language Skills Assessment for ESL Testing)
12. ATB (Ability to Benefit Testing)
13. Matriculation Advisory Committee (MAC) minutes
14. Merced College Catalog (2003-04)
15. Student Services Master Planning Committee Goals
16. ACT Student Opinion Survey, 2004
17. IPEDS Data (Available in Information Technology Services office)
18. Noel Levitz Report
19. Student Services Newsletter: "At Your Service"
20. Student newspaper: "The Devil's Advocate"
21. Class Schedule
22. SMPC Five-Year Plan
23. Student Opinion Survey, 2003
24. Student Enrollment Analysis
25. EOPS/CARE Student Evaluation Survey
26. EOPS Academic Planner
27. DSS Outreach Materials

- Merced College 2004 Accreditation Self-Study -

28. DSS Survey
29. International Student Brochures
30. Orientation Videos in Spanish and Hmong
31. Title V Information posted on the Merced College web page
32. Puente and GOAL brochures
33. Student Equity Plan
34. ACT Student Opinion Survey

Documentation for Standard II C

1. California Code of Regulations. Section 58722. Credit Instructional Services.
<[http://www .calregs.com](http://www.calregs.com)>
2. Merced College Learning Resource Center Five-Year Planning form, 2004-2005.
3. Core Collection Proposal. California Community, Colleges Council of Chief Librarians.
1998-1999. 30 August 2004. <http://libwww.cabrillo.edu/ccl/coreproposal.htm>
4. Merced College Library — Interlibrary Loan Statistics.
5. Merced College Catalog. 2003-2004.
6. Merced College Schedule of Classes, Spring 2004.
7. Library Orientation Pre and Post Tests.
8. 49-99 Cooperative Library System Home page <http://www.4999.lib.ca.us/>
9. Student Satisfaction Survey. Fall 2003.

Research and Data For Standard II

DISTRICT DATA

DISTRICT DEMOGRAPHICS.xls
DISTRICT SUCCESS BY TERM.xls
DISTRICT RETENTION BY TERM.xls
FTES BY DISCIPLINE (TWO-DIGIT) TOPS CODE.xls
DEGREES AND CERTIFICATES AWARDED.xls
DISTRICT FINANCIAL AID BY TERM.xls
DISTRICT ASSESSMENT TESTING BY TERM.xls

PROGRAM DATA

FTES BY PROGRAM (FOUR-DIGIT) TOPS CODE.xls
DEGREES AND CERTIFICATES AWARDED
Agricultural and Natural Resources.xls
Biological Sciences.xls
Business and Management.xls
Computer and Information Sciences.xls
Consumer Education and Home Economics.xls
Education.xls
Engineering and Related Industrial Technologies.xls
Fine and Applied Arts.xls
Foreign Language.xls
Health.xls

DISABLED STUDENTS PROGRAMS AND SERVICES

Primary Disability by Ethnicity.xls
Primary Disability by Age.xls

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES

EOPS Status by Ethnicity.xls
EOPS Status by Age.xls

COURSE DATA

(Course data to be posted.)

SURVEY DATA

MERCED COLLEGE STUDENT OPINION SURVEYS.doc
Summary of Withdrawal Survey.doc
Student Annual Data Survey Sp 03.doc

GENERAL INFORMATION

Merced County and California State Race/Ethnicity.htm
COURSE BASED Review and Assessment.pdf

STUDENT LEARNING OUTCOMES MEASUREMENT.doc
Library Annual_Data_Survey_2001-02.pdf
summary of content review.pdf
Withdrawal Survey Charts.xls
2000F DIVISION COURSE DATA.xls
IPEDS Fall Staff Survey Form.htm
IPEDS Educational Offerings Survey Form.htm
IPEDS Completions Survey Form.htm

Standard III Documentation

Electronic Documentation - Available on MCNet.

III A. Human Resources

Minimum Qualifications for Faculty Hiring
Faculty Positions Discussions from the Instructional Council, 2002-2003
Disciplines List for Courses
Classified Staff Evaluations
Certificated Staff Evaluations

III B. Physical Resources

FMPC Description
Bond Facilities

III C. Technology Resources

TMPC Five-Year Goals

III D: Financial Resources

CBRR Home Page
2002-2003 Budget
 Analysis of the Budget
 Assumptions for the Final Budget
 Proposed Final Budget
 Final Budget Statement
2003-2004 Tentative Budget
Financial Overview

Documentation for Standard III A

- Various Faculty Job Opportunity Announcements from Spring 2004
- Notice of Classified Employee Probationary Evaluation
- Notice of Management Evaluation Form
- Application for Academic or Administrative Positions
- Merced College Institutional Self-Study
- Merced College Student Calendar Fall 2003-Summer 2004
- Merced College Student Handbook/Calendar Spring 2003
- Merced College Student Grievance Procedure (March 5, 2002)
- Merced Community College District and MCFA Chapter 770 CTA/NEA Agreement (July 1, 2000 — June 30, 2003)
- Classified Applicant Pool Data 1995-1999
- Faculty Applicant Pool Data 1995-2002
- Management Applicant Pool Data 1995-2002
- Merced College Board of Trustees Policies
- Faculty and Staff Diversity Plan (September 1994)
- Faculty Evaluation Forms
- Certificated Processing Checklist
- Purpose of the Classified Evaluation Report
- Employee Loyalty Oath
- Classified /Management Evaluations List
- Classified Evaluation Report
- Management Appraisal Instrument
- Request to Add or to Replace a Position Form
- Letter from John Spevak regarding meeting full-time faculty obligation (January 20, 2004)
- Letter from John Spevak to Instructional Council (December 11, 2003)
- Letter from John Spevak to Instructional Council (November 20, 2003)
- Staff and Faculty development material from Sandy Goodwin
- Memo from Nora Payan regarding sexual harassment training (March 24, 2004)
- FRISK Model
- New Student Orientation Notes
- 2003-04 Merced College Catalog
- New Student Orientation Video
- 2003-04 Management Team Meeting Agendas
- Notice of 11/9/00 Employee Evaluation conducted by Dr. Tom Budde

Documentation for Standard III B

Merced College Facilities Master Planning Committee (FMPC) description.
(Posted on MCNet under Accreditation)

Merced College Bond Facilities listing (Posted on MCNet under Accreditation)

Merced College Construction Zone newsletter. February 2004

Stone & Youngberg. Merced Community College District Information for Credit
Rating/Municipal Bond Insurance. May 2003.

Merced College. In Cadence with the Future: an Educational/Facilities Master Plan.
2001-2020.

Merced Community College District. 2005-09 Five Year Construction Plan.

Documentation for Standard III C

California Virtual Campus. Regional Center 4 Handbook of programs and services.

Merced College Distance Education Curriculum Committee form

Merced College Multimedia classroom inventory list

Documentation for Standard III D

Merced College Committee on Budget Review and Recommendation (CBRR) minutes (Posted on MCNet under Accreditation)

Merced College 2002-2003 Budget (Posted on MCNet under Accreditation)

Merced College 2003-2004 Tentative Budget (Posted on MCNet under Accreditation)

Merced College Committee on Budget Review and Recommendation (CBRR) Financial Overview statement (posted on MCNet under Accreditation)

California Community Colleges Chancellor's Office. Memo from Robert Turnage to County Schools Chief Business Officers regarding apportionment.

Merced College Committee on Budget Review and Recommendation (CBRR) 2005 Tentative Budget Assumptions summary dated 7-28-03

Merced College 2003-04 Program Based Funded Allocation Process Final Budget

Merced College Committee on Budget Review and Recommendation (CBRR) Major Changes for 2003-04 Budget memo

Merced College 2001-02 State Apportionment Reconciliation memo. Dated August 16, 2002.

Merced College Proposed Plan to Address Deficits. Memo dated 2/26/03.

Merced College. Office of the President. Proposed 2003-04 Final Budget. Dated October 7, 2003.

Merced College 2003-04 Final Budget. Dated October 7, 2003.

Merced Community College District. Financial Statements with Independent Auditor's Reports. June 30, 2003.

Merced Community College District. Financial Statements with supplemental information with independent auditor's report. June 30, 2002.

Merced Community College District. Financial Statements with supplemental information with independent auditor's report. June 30, 2001.

- Merced College 2004 Accreditation Self-Study -

Merced Community College District. Financial Statements with supplemental information with independent auditor's report. June 20, 2000.

Standard IV Documentation

Electronic Documentation - Available on MCNet.

IV A. Decision-Making Roles and Processes

Board Membership
Administrative Organizational Structure

IV B. Board and Administrative Organization

College Catalog

Documentation for Standard IV

1. Board Policy 1100: “The District”
2. Board Policy 1200: “Mission”
3. Board Policy 2010: “Board Membership”
4. Board Policy 1615: “The Tenets of Merced Community College District Trusteeship”
5. Board Policy 2745 Board Self Evaluation Instruction
6. Board Member Individual Election Dates
7. Community College League Sample Board Policy 2715 “Code of Ethics/Standards of Practice”
8. California Community College League of California, Trustee Handbook
9. Letter to Joseph Rich, Civil Rights Division dated January 28, 2002, regarding College Redistricting plans.
10. Merced Community College Board of Trustees Workshop Notes (March 8, 2002)
11. Merced College Board Vision Workshop Summary Notes (October 16, 1998)
12. Merced Community College District Board Policies and Procedures Complete set of policies/procedures
13. Merced Community College District Special Meeting Workshop of the Board of Trustees (January 19-20, 1996) Meeting Notes: Status report and update of Board Goals
14. Merced Community College District Board of Trustees Minutes Regular Meeting/Workshop (September 17, 1996): Discussion of the Carver Governance Model for Board Operation, presented by Cindra Smith, Director of the Community College League of California
15. Merced Community College District Board of Trustees Notes for Special Meeting/Workshop (April 18, 19, 23, 1997): Presentation by David Viar, Merced Community College League regarding Board’s policy role and discussion of Board goals.

- Merced College 2004 Accreditation Self-Study -

16. Merced Community College District Board of Trustees Minutes:
 - a) November 3, 1998: Review of Vision Workshop
 - b) December 15, 1998: Second draft of District Vision and Mission Statements
 - c) April 2, 2002: Update of District mission, vision, and core values and beliefs
 - d) May 7, 2002: Approval of mission, vision, core values and beliefs
 - e) May 1, August 7, September 11, October 2: Discussion/action related to redistricting plans for Merced College

17. Merced Community College Mission Statement (12/15/98)